

INFORMATION PACKET

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Friday, November 1, 2019



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

November 5, 2019

Councilmembers Absent: Freel and Mayor Powell

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Pre-Meeting: Arterials & Collectors - schedule for Nov. 12 agenda?					
Pre-Meeting: Johnson Group Bar and Grill Proposal					
Pre-Meeting: Golf Pro RFP Draft					
Pre-Meeting: Distribution of October 29 Executive Session Minutes					
Recognition of Barbara Watters					
Approval of October 15, October 29 special and October 29 Executive session minutes					
Establish November 19, 2019, as the Public Hearing date and first Reading for an Amendment to Section 10.24.010 and Section 10.24.010 of the Casper Municipal Code pertaining to Thirty and Forty Mile Per Hour Speed Zones.	C				
Establish November 19, 2019, as the Public Hearing Date for a Transfer of Ownership for Retail Liquor License No. 18 for 3OH7 Hospitalities, LLC d/b/a C85 @ The Wonder Bar, Located at 256 South Center Street to Casper Chop House, LLC, d/b/a Wyoming's Rib and Chop House, Located at 256 South Center Street.	C				
Cancel and Re-establish Public Hearing for November 19, 2019: Approving a Plat Creating the Dewald Divide Addition, a Subdivision Agreement, and a Zone Change of said Addition to C-2 (General Business), R-4 (High Density Residential) and ED (Educational District).		N			
Cancel and Re-establish Public Hearing for January 7, 2010: Appeal of the Planning and Zoning Commission's Decision to Deny a Zone Change of a 2.8-acre portion of Tract 4, North Platte River Park Addition, Generally Located at the Corner of Events Drive and North Poplar Street, North of Wilkins Way, From PH (Park Historic) to C-4 (Highway Business).		N			
Public Hearing: New Restaurant Liquor License No. 43 for Ludovico, Located at 3095 Talon Drive Suite 100.		N			
Amending Chapter 10.72 - Article I - Parades of the Casper Municipal Code. - 3rd Reading			N		
Amending Chapter 12.32 of the Casper Municipal Code Regarding Trees and Shrubs - 3rd Reading Ordinance (tabled at Oct. 15 meeting)			N		
Zone Change of 1.65-acres, Generally Located at the Northwest Corner of SW Wyoming Blvd and South Coffman Avenue, Described as Tract A, Garden Creek Square Addition, From Planned Unit Development (PUD) to General Business (C-2). 2nd reading			N		
Amending the Horizontal Datum References, by Ordinance. 2nd Reading			N		
Amending Section 4.5 of Resolution No. 17-155, the Rules of the City Council for the City of Casper, Wyoming.				N	

The Grid

A working draft of Council Meeting Agendas

November 5, 2019 (continued) Councilmembers Absent: Freel and Mayor Powell

Reconsideration of the Sale and Terms of the Sale and Transfer of Ownership of the Real Property, Generally known as the "Former Plains Furniture Property" and More Particularly Described as: Lots 16, 17, 18, 19, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 of Block 1 of the City of Casper Addition, Casper, Natrona County, Wyoming.				N	
Authorizing the Acceptance of the Edward Byrne Memorial Bureau of Justice Assistance Grant Agreement for FY 2019.				C	
Authorizing an Agreement with Gem City Roofing, Inc., in the Amount of \$59,030, for the Casper Events Center Roof Snow Guards Project.				C	
Authorizing an Agreement with Natara Corporation in the Amount of \$157,520, for the Paradise Valley Pool and Marion Kreiner Pool Lining Project.				C	
Authorizing an Agreement with HDR Engineering, Inc., for Water Rights/Water Supply Studies, Tasks, and Activities in the Amount not to exceed \$75,000.				C	
Accepting a Right-of-Way Easement from the Board of Natrona County Commissioners as part of the Midwest Avenue Reconstruction from Elm Street to Walnut Street Project.				C	
Authorizing the Purchase of One (1) New 2020 Mack Transport Tractor Truck from CMI TECO, Casper, Wyoming, in the Total Amount of \$108,181.07, to be Used in the Solid Waste Division of the Public Services Department.					C
Authorizing the Purchase of Two (2) New Mack Tandem Axle Plow Trucks with Salt Sand Spreaders, from CMI TECO, Casper, Wyoming, in the Total Amount of \$423,828, to be Used in the Streets Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New Four Wheel Steering Street Sweeper, from Hardline Equipment Company, Commerce City, Colorado, in the Total Amount of \$269,332, to be Used in the Solid Waste Division of the Public Services Department.					C
Adopt the Casper Historic Preservation Strategic Plan.					C
Executive Session: Land Acquisition & Personnel					

November 12, 2019 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Legislative Agenda (Jolene Martinez - Memo Due)	Move Forward for Approval	30 min	4:35
Towing Resolutions	Direction Requested	20 min	5:05
LAD Request for Jade & Arrowhead (Memo Due)	Direction Requested	20 min	5:25
Sign Code Revisions (Memo Due)	Direction Requested	60 min	5:45
Agenda Setting		20 min	6:45
Legislative Review		10 min	7:05
Council Around the Table		10 min	7:15
Approximate Ending Time:			7:25

The Grid

A working draft of Council Meeting Agendas

November 19, 2019

Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Pre-Meeting: Moneta Divide Discussion					
Establish December 3, 2019 as Public Hearing Date for Consideration an Ordinance Approving the City-Initiated Annexation of Thirteen (13) Properties Along the West Side of South Poplar, South of West 50th Street; and the Zoning of Said Properties as AG (Urban Agriculture).	C				
Establish January 7, 2020 as Public Hearing Date for Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of Thirteen (13) Properties Along the West Side of South Poplar, South of West 50th Street; and the Zoning of Said Properties as AG (Urban Agriculture), Complies with W.S. 15-1-402. 1. Resolution. 2. Third reading Ordinance Approving Annexation, and Zoning of the Green Valley Mobile Home Park.	C				
Public Hearing: Amendment to Section 10.24.010 and Section 10.24.010 of the Casper Municipal Code pertaining to Thirty and Forty Mile Per Hour Speed Zones.		N			
Public Hearing: Transfer of Ownership for Retail Liquor License No. 18 for 3OH7 Hospitalities, LLC d/b/a C85 @ The Wonder Bar, Located at 256 South Center Street to Casper Chop House, LLC, d/b/a Wyoming's Rib and Chop House, Located at 256 South Center Street.		N			
Zone Change of 1.65-acres, Generally Located at the Northwest Corner of SW Wyoming Blvd and South Coffman Avenue, Described as Tract A, Garden Creek Square Addition, From Planned Unit Development (PUD) to General Business (C-2). 3rd reading			N		
Amending the Horizontal Datum References, by Ordinance. 3rd Reading			N		
Approving a Plat Creating the Dewald Divide Addition, a Subdivision Agreement, and a Zone Change of said Addition to C-2 (General Business), R-4 (High Density Residential) and ED (Educational District). 2nd reading			N		
Consideration of an Appeal of the Planning and Zoning Commission's Decision to Deny a Zone Change of a 2.8-acre portion of Tract 4, North Platte River Park Addition, Generally Located at the Corner of Events Drive and North Poplar Street, North of Wilkins Way, From PH (Park Historic) to C-4 (Highway Business). 2nd reading - if needed			N		
Authorizing a Professional Services Agreement with XXX to Conduct a Comprehensive Compensation and Classification Study. (tentative title)				C	
Authorizing a Memorandum of Understanding between the Hogadon Night Skiing Project and the City of Casper for the Acceptance of the Gift of Infrastructure to Allow for Night Skiing at Hogadon Basin.				C	

The Grid


A working draft of Council Meeting Agendas

November 19, 2019 (continued)
Councilmembers Absent:

Authorizing the Release of Local Assessment District Liens on the Properties Listed on the Exhibit Dated October 21, 2019.					N
Authorizing the Purchase of One (1) New Snow Groomer and Attachments, from Peterson Equipment, Hyde Park, Utah, in the Total Amount of \$332,000, for Use by Hogadon Basin Ski Are in the Parks and Recreation Department.					N
Authorizing the Purchase and Installation of Twelve (12) New Foam Filled Loader Tires, from Big Horn Tire Inc., Casper, Wyoming, in the Total Amount of \$70,378, for Use by the Solid Waste Division of the Public Services Department.					N

November 26, 2019
Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Dog Parks	Direction Requested	30 min	4:35
City SAFE Project - Part 2	Direction Requested	30 min	5:05
Council Participation on Boards	Direction Requested	20 min	5:35
Financial Guidelines - Phase 3	Direction Requested	20 min	5:55
Agenda Setting		20 min	6:15
Legislative Review		10 min	6:35
Council Around the Table		10 min	6:45
Approximate Ending Time:			6:55

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
 3	4 8:30a -Historic Preservation (Bates) 5:00 p.m. - CNFR (Freel, Cathey)	5 <div style="border: 1px solid blue; padding: 2px; width: fit-content; margin: 10px auto;"> 6:00p-Council Meeting </div>	6 11:30a -Drug Court (Huber) 1:00p -Civil Service Commission (None) 5:30p -Platte River Restoration Advisory Committee (Pacheco)	7 7:00p -Youth Empowerment (Pacheco)	8 11:30a -Chamber Coordination/ Infoshare (None)	9
10  Veteran's Day City Offices Closed	11	12 9:30a -EDJPB (Powell, Hopkins) <div style="border: 1px solid blue; padding: 2px; width: fit-content; margin: 10px auto;"> 4:30p-Council Work Session </div>	13 11:30a -DDA (Powell) 6:00p -Amoco Re-use JPB (Hopkins)	14 7:00a -CAEDA (Powell) 4:30p -Leisure Services Board (Huber) 7:00p -Youth Empowerment (Pacheco)	15	16
17	18	19 11:30a -Regional Water JPB (Cathey, Powell, Huber, Freel) 4:00p -Chamber of Commerce (Bates) <div style="border: 1px solid blue; padding: 2px; width: fit-content; margin: 10px auto;"> 6:00p-Council Meeting </div>	20 7:00a -CPU Advisory Board (Bates)	21 7:30a -Mayor/Commissioner 11:00a -Housing Authority (Bates) 3:00 p - Disability Council (Powell) 4:00p -Contractors' Licensing Board (Lutz) 5:30p - City County Board of Health (Bates) 6:00p - Planning & Zoning (Hopkins) 7:00p -Youth Empowerment (Pacheco)	22	23
24	25 12:30p -Senior Services (Pacheco) 2:00p -CATC (Johnson) 4:00p -OYD Advisory Committee (Hopkins, Freel)	26 11:30a -Travel & Tourism (Johnson, Freel) <div style="border: 1px solid blue; padding: 2px; width: fit-content; margin: 10px auto;"> 4:30p-Council Work Session </div>	27 7:00a -CPU Advisory Board (Bates) 11:30p -NIC (None) 1:00p -Civil Service Commission (None) 5:15p -CAP (None)	 Thanksgiving Day City Offices Closed	 29 Day after Thanksgiving City Offices Closed	 30 6:15p - Christmas Parade

Casper's Council for People with Disabilities - AGENDA

Thursday, October 24, 2019 at 3:00 PM

Downstairs Meeting Room - City Hall, 200 North David Street, Casper

1. Sign-In on Roster & Guest Introductions
2. Review of the previous month's minutes & approval of minutes
3. Review of Robert's Rules of Order
4. Election of Disability Council Chairperson & Vice-Chairperson
5. Old Business:
 - Discuss reports from Committee Meetings held since last Council meeting on September 26th to address established priorities as listed below:
 - o QOL Committee – Mary Price, Chairperson
 - i. Public transportation expansion and operating times
 - o Public Relations (PR) Committee – John Wall, Chairperson
 - ii. Focus on increasing public awareness of the disability population and disability advocacy through public events, projects and equal representation on community boards and committees;
 - iii. Explore ways of communicating to the public about this Council including alternatives to computers, as not everyone has access to or uses computers, email, social media, etc.
 - iv. Focus on providing or coordinating education to businesses and the community regarding ADA supports and accommodations for the disabled population including encouragement for the adoption of universal design.
 - o Events Committee – Nikki Green, Chairperson
 - v. Look into events possibly during March, 2020 celebrating Disability Awareness Month and then on July 26, 2020 celebrating the 30th anniversary of the signing of the ADA.
 - o Fundraising Committee – Linda Jones, Chairperson
 - vi. After further information is gathered from the City & provided by Zulima, look into the non-profit status for the Council to be able to have the fundraising be tax-deductible.
6. New Business:
 - Possible Meeting Time Change – Bonnie Wilson
 - Any other new business or public comment
7. Schedule November's meeting as it falls on Thanksgiving Day. Does Thursday, November 21st work for everyone?

Casper's Council for People with Disabilities
MINUTES from Meeting Held on Thursday, August 22, 2019 at 3:00 PM
Downstairs Meeting Room
City Hall, 200 North David Street, Casper

Attendees (Signed Roster Attached): Luan Plumb, Chair, via Skype; Mary Price, Vice-Chair; Zulima Lopez, Treasurer; Renate Pullen, Secretary; Austin Berlin, Maria Flinn, Nikki Green, Arthur Leroy Pauly, Jr., Steven McNichols, Michelle Onstott, John Wall, Bonnie Wilson, Eric Distad, Matthew Kowalski, Danielle Kruckecheck, Dan Griswold

1. Introductions/Roster Sign-in
2. Training Provided on Robert's Rules of Order – Wallace Trembath, Assistant City Attorney
 - Handouts are attached to these minutes for reference.
 - A YouTube video of a Carpentersville, IL Council Meeting was shown to demonstrate a meeting with significant concerns when not following Robert's Rules of Order.
<https://www.youtube.com/watch?v=rFeA-pM0o8Y>
 - Specific areas addressed in the training included:
 - o Proposing an Amendment to a Motion as well as proposing an Amendment to the Amendment. Please refer to the handout attached titled: "Parliamentary Procedure in Action"
 - o It was noted that proposed amendments can be made informally by asking the member making the original motion to consider amendment. This is called a "friendly" amendment. A "friendly" amendment does require a formal vote.
 - o If a member makes a Motion and there is no 2nd, the Motion will die.
 - o When a member wants to end debate on a topic, the member may Move to Close Debate, also known as Call the Question, and this requires a 2nd & 2/3 majority vote as noted in the handout "Parliamentary Procedure in Action."
 - o If Robert's Rules of Order are not being followed, a member may call a Point of Order & state the error that occurred. This does not require a 2nd or vote. A member may appeal to the Chair if the error is not corrected, and this would then require a 2nd and majority vote.
 - o If a decision is voted on and approved by the Council, a member on the "winning side" of the vote may Move to Reconsider the vote at the same meeting.
 - o Motions can be made to refer topics to sub-committees for further investigation or to gather more information. This will take a member to Move the topic to a specific sub-committee, a 2nd and then a majority vote.

- A member may Move to Suspend the Rules to make some discussion more informal. This will require a 2nd, and then a 2/3 majority vote.
- When a meeting has concluded, the Chair can simply adjourn the meeting, or the Council can have a member Move to Adjourn the meeting which then requires a 2nd, and a majority vote.

The meeting adjourned at 4 PM.

The next meeting will be held on Thursday, September 26, 2019 at 3 PM at City Hall.

Minutes taken by: Renate Pullen, Secretary

City of Casper Council for People with Disabilities
 Sign-In Sheet – August 22, 2019

Name	Signature	Email – only if changed	Phone # - only if changed
Voting Members	Austin Berlin		
Austin Berlin	Maria S. Flinn		
Maria Flinn			
Nicole Green	Signature		
Linda Jones			
Liz Ladeburg			
Arthur Leroy Pauly Jr.	APJ		
Zulima Lopez	Zulima Lopez		
Steven McNichols	St. Evans	swmzella87@gmail.com	
Michelle Onstott	Michelle Onstott		
John Wall	John Wall		
Luan Plumb			
Renate Pullen	Renate Pullen		
Mary Price	Mary Price		
Bonnie Wilson			
Liaisons & Alternates			
Mayor Charlie Powell			
Eric Distad (alternate)			
Matthew Kowalski	Matt Kuli		

Danielle Kruckeck

DAN GRISWOLD




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Underlying Principles of Parliamentary Procedure

- One item of business (subject) at a time

- One speaker at a time

- Majority rules, but respect the right of the minority.

- Each item is entitled to a full and free debate.

- The purpose of the rules is to facilitate action, not to obstruct it.

- Justice and courtesy to all

- Discussion is not in order unless there is a pending question.

If You Want To.....

Then You Say:

- Introduce business..... “I move that...”
- Adjourn the meeting..... “I move that we adjourn.”
- Recess the meeting..... “I move that we recess for/until...”
- Complaint about noise, temperature, etc..... “Point of Privilege.”
- Defer action/put off discussion..... “I move that we table the xxx.”
OR
“I move to postpone xxx until xxx.”
- End debate..... “I move to end debate.”
OR
“I call for the question.”
- Postpone consideration of something..... “I move that we postpone the matter until...”
- Have something studied further..... “I move that we refer to the City staff/developer...”
- Amend a motion..... “I move to amend the motion to...”
- Object to procedure..... “Point of Order.”
- Request information..... “Point of Information.”
- Take up a matter previously tabled..... “I move that we take from the table...”
- To reconsider (from prevailing side only)..... “I move that we reconsider...”
- Consider something out of scheduled order..... “I move that we suspend the rules to...”
- Challenge the ruling of the chair..... “I appeal the ruling of the chair.”
- Rescind..... “I move that we rescind.”

PARLIAMENTARY PROCEDURE IN ACTION

MOTION	MAY APPLY TO THESE MOTIONS	MAY INTERRUPT A MEMBER ON THE FLOOR	MOVER MUST BE RECOGNIZED	REQUIRES A SECOND	DEBATABLE	VOTE NEEDED
Fix Time of Next Meeting	NONE	NO	YES	YES	Not when privileged	Majority
To Adjourn (Recess)	NONE	NO	YES	YES	Not when privileged	Majority
Question of Privilege	NONE	Yes, if necessary	NO	NO	No, but a resulting motion is	Decided by Chair
Call for Orders of the Day	Any special or general order	Yes, to call for a special order	NO	NO	NO	None, it takes 2/3 vote to postpone special order
Rise to Point of Order	Any motion or act	YES	NO	NO	NO	None, unless appealed, then Majority
Appeal	Any decision by the Chair	YES	NO	YES	USUALLY NO	Majority
Suspend the Rules	Any motion where needed	NO	YES	YES	NO	Usually 2/3
Withdraw (or Renew) a Motion	Any motion	NO	YES	NO	NO	Majority
Objection to Consideration	Main question, and questions of privilege	YES	NO	NO	NO	2/3 in Negative
Lay on the Table	Main question, appeals, questions of privilege, reconsideration	NO	YES	YES	NO	Majority
Take from Table	Only to motion that was "tabled"	NO	YES	YES	NO	Majority
Close or Limit Debate	Any debatable motion	NO	YES	YES	NO	2/3 Majority
Postpone to Certain Day	Main motion, questions of privilege, reconsider	NO	YES	YES	YES	Majority
Refer	Main Motion, questions of privilege	NO	YES	YES	YES	Majority
Amend	Main motion, limit debate, refer, postpone definitely, fix time of next meeting	NO	YES	YES	YES	Majority
Postpone Indefinitely	Main motion, question of privilege	NO	YES	YES	YES	Majority
Main Question (or Motion)	No other motion	NO	YES	YES	YES	Majority
Reconsider	Any motion except adjourn, suspend rules, lay on table	YES For entry	NO	YES	YES	Majority
Rescind (or Repeal)	Main motions, appeals, questions of privilege	NO	YES	YES	YES	Majority

Casper's Council for People with Disabilities

MINUTES from Meeting Held on Thursday, October 24, 2019 at 3:00 PM

Downstairs Meeting Room

City Hall, 200 North David Street, Casper

Attendees (Signed Roster Attached), Voting Members: Austin Berlin, Chairperson; Nikki Green, Vice-Chairperson; Zulima Lopez, Treasurer; Renate Pullen, Secretary; Mary Price, Linda Jones, Arthur Leroy Pauly, Jr., John Wall, Bonnie Wilson (via Skype), Michelle Onstott (via Skype)

Liaisons, Alternates & Guests: Charlie Powell, Mayor; Leann Rogers, Morgan with Casper Star Tribune

1. Introductions/Roster Sign-in
2. Renate Pullen, Council Secretary, lead the meeting until action items in #5, Election of Chairperson and Vice-Chairperson, took place, and thereafter, the new Council Chairperson lead the meeting.
3. Minutes from September 26, 2019 Meeting – A motion was made by Art Pauly and seconded by John Wall to approve the minutes, and the voting members voted to accept the minutes from the previous meeting.
4. Review of Robert's Rules of Order – Zulima Lopez reviewed the process of introducing business that is not currently on the agenda. A person wanting to speak to new business not listed on the agenda would address the Chairperson requesting to speak on the desired topic. The person would need to make a motion, "I move to talk about . . . (the desired topic)" and then get a second and the Council would vote on this. Just a reminder that only one person speaks at a time.
5. Election of Disability Council Chairperson & Vice-Chairperson –
 - a. Council Chairperson – Austin Berlin volunteered to take this position. Austin made a motion to elect her as Chairperson, and Art Pauly seconded the motion. The Council voted and approved Austin Berlin as the new Council Chairperson.
 - b. Council Vice-Chairperson – Nikki Green volunteered to take this position. It was moved by Nikki to be Vice-Chairperson and seconded by Renate Pullen. The Council voted and approved Nikki Green as the new Council Vice-Chairperson.
6. Old Business: Austin Berlin, Council Chairperson, lead the meeting with discussion from each established Committee Chairperson:
 - *QOL Committee* – Mary Price, Chairperson
 - o *Public transportation expansion and operating times:*

- Mary Price updated the Council on the QOL’s Committee meeting stating the group had met with John Jones, Executive Director of CATC, and additional funding is needed for more buses. Discussed doing a survey to determine how many people will need to go to the VA via CATC – discussed putting the surveys on the buses and on the Facebook page “Friends of CATC.” Encouraging people to call for their appointments a week ahead of time to avoid CATC being overloaded. They are working on gathering data on how many rides are being rejected so they can pursue further funding. Discussed bus shelters, and there are extra benches stored and they can be put at locations as requested and as needed. Would like to pursue more bus shelters, but this would require more funding.
 - The Committee also discussed putting together helpful tips by putting them on Friends of CATC Facebook page.
 - The need for funding discussed – John Jones is going to attempt to get federal & state funding for increased transportation across the state.
 - Mary to do a fundraiser through Friends of CATC – Tie-dyeing event to go toward subsidized tickets for CATC.
 - Zulima Lopez clarified a comment on the mechanic situation – City of Casper lost 2 technicians that work on the buses, and the City is in process of filling the positions. They don’t anticipate this will affect service. Currently there are 8 technicians & a manager in place.
- *Public Relations (PR) Committee* – John Wall, Chairperson
 - The Committee had a meeting at Wyoming Independent Living.
 - *(Previously established goals of PR Committee) Focus on increasing public awareness of the disability population and disability advocacy through public events, projects and equal representation on community boards and committees*
 - *Explore ways of communicating to the public about this Council including alternatives to computers, as not everyone has access to or uses computers, email, social media, etc. –*
 - Discussed starting a Facebook page for the Council that is accessible to all individuals with disabilities. Discussed doing a tri-fold brochure to educate the public on the Council as well as the services available in the county. Mary Price moved to have a page dedicated to the Disability Council on the City of Casper’s website, and it was seconded by John Wall and the Council approved.
 - Mary Price moved to have a Facebook page established and have John Wall be the page Administrator, and Art Pauly seconded the motion and it was approved by Council. The Administrator role would go to the next PR Committee Chair once John’s term is over.

- *(Previously established goal of the Fundraising Committee)* After further information is gathered from the City & provided by Zulima, look into the non-profit status for the Council to be able to have the fundraising be tax-deductible. Zulima Lopez has reached out to the City Attorney and Financial Services Director to discuss the issue of tax-deductible donations and this is pending. Where do we put the money if we get donations? They are working with the Cheyenne Disabilities Council to see how that works. Michelle Onstott stated that she is working with one of the individuals who works with the Cheyenne Disability Council, and she can invite her to one of our meetings to discuss how they operate.
- Art discussed a booth at Food for Thought for awareness and fundraising as a possibility in the future.
- Linda Jones noted that the Fundraising Committee needs to work with the Events Committee and PR Committee. John Wall noted that all Committee Chairs need to get together to work on the projects.

7. New Business:

- *Possible meeting time change:* Bonnie Wilson has asked the group to consider an alternative meeting time due to conflicts with work as well as services for her son at the 3 PM timeframe. It was mentioned that possibly 11:30-1 PM on the 4th Thursday could work, and have a working lunch. This did not work for some members. It was then discussed to move it a little earlier like 1-2:30 PM on the 4th Thursday instead of 3 PM. The Council decided to table the discussion until the next meeting in hopes that more regular attending members would be present for the discussion.
- *Other New Business:*
 - Zulima Lopez met with the Representatives from Confident Navigator, and would like to have them come present at the November meeting. The group agreed this would be good for the group. They have specialized technology for the blind to use in public restrooms, and their mission is to equip public restrooms with way-finding devices with specialized tape on the floor as well specialized canes that communicate with the tape on the floor.

8. It was decided that the next meeting of the Council would be moved to the 3rd Thursday, November 21, 2019 at 3 PM due to the Thanksgiving holiday on the 4th Thursday.

The meeting adjourned at 4:13 PM.

The next meeting will be held on Thursday, November 21, 2019 at 3 PM at City Hall.

Minutes taken by: Renate Pullen, Secretary

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

August 20, 2019

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, August 20, 2019 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Secretary Waters, Treasurer Bertoglio, and Board Members Cathey, Freel and Powell. Vice-Chairman Keffer and Board Member Huber were absent.

City of Casper – Cathey, Freel, Powell, Andrew Beamer, Bruce Martin, Brian Schroeder, Clint Conner, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District –

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.; John Naquin

The Board meeting was called to order at 11:35 a.m.

1. In Announcements, Mr. Martin stated that Mr. Steve Cathey will be officially appointed to the Board by the Casper City Council tonight. The Board welcomed Board Member

Cathey back to the Board.

2. Chairman King asked for a motion to approve the minutes from the July 16, 2019 meeting. A motion was made by Board Member Powell and seconded by Secretary Waters to approve the minutes from the July 16, 2019 meeting. Motion put and carried with Board Member Cathey abstaining from the vote.
3. Mr. Martin informed the Board that no additional vouchers were added to the voucher listing. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the August 2019 vouchers. A motion was made by Secretary Waters and seconded by Board Member Freel to approve the August 2019 voucher list to include voucher numbers 8047 through 8055 in the amount of \$681,265.04. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for July 2019 was 692 MG, which is 39 MG over the five year average of 653 MG.

Mr. Martin stated that Water Revenue for July was \$1,336,184.

Mr. Martin stated that the City Finance Department is still working on closing out the last fiscal year and getting ready for the annual audit. Mr. Martin stated that he hoped things will be back on track next month.

Chairman King asked for a motion to approve the July 2019 Financial Report as presented. A motion was made by Board Member Powell and seconded by Secretary Waters to approve the July 2019 Financial Report as presented. Motion put and carried.

Treasurer Bertoglio arrived at 11:38 a.m.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that staff has been fighting leaks on the ozone groundwater contactor all summer. Mr. Schroeder stated that this past week staff was able to install a new valve in the ozone injection room which helped stop some of the water flow. Mr. Schroeder stated that a plug was inserted in the drain that was leaking on the other contactor which helped stop the leak. Mr. Schroeder stated that now the groundwater production is where it should be, over 10 MGD.

Mr. Schroeder stated that the leaking contactor is slowly being drained. Mr. Schroeder stated that when the contactor is drained and dry, staff will go inside to make repairs, then put it back in service. Mr. Schroeder stated that the drain valve will need to be replaced once the river level goes down.

Mr. Schroeder stated that August production is starting to decline, which is normal.

Mr. Schroeder stated that there have been some issues getting chemicals due to lack of drivers and trucks for the chemical companies. Mr. Schroeder stated that this happens quite often during the summer months. Mr. Schroeder stated that the sodium hypochlorite was starting to run low, but a truck came in today, and three more trucks are scheduled for this week.

Mr. Schroeder stated that one of the backwash/sludge lagoons failed. Mr. Schroeder stated that staff was able to take it completely out of service and are using the other sludge lagoon. Mr. Schroeder stated that it is on the schedule for Water Distribution staff to clean it out and get it back in service. Mr. Schroeder stated that the gate had rotted out and wasn't able to do its job. Mr. Schroeder stated that water was running out the bottom of the gate and created a river through the mud, which is 2-3 feet deep.

Mr. Schroeder stated that next month Water Distribution staff will be flushing the RWS transmission system. Mr. Schroeder stated that a meeting will be held with the operators from the wholesale entities prior to the start of the flushing so they can coordinate flushing of their systems at the same time.

The time was turned over to Mr. Conner to give the Transmission System Update.

Mr. Conner stated that staff has been updating the RWS waterlines, size and type of material, in GIS. Mr. Conner stated that he got some plans from Poison Spider the other day so their waterlines will be updated as well.

Mr. Conner stated that the small motor was installed at the Wardwell booster and has been aligned. Mr. Conner stated that he is still waiting on the four-inch check valve for the same pump.

Mr. Connor stated that the EPA compliance sampling has been completed for the month.

Mr. Conner stated that towards the end of last week, sampling showed that nitrification has started in the Sandy Lake and Pioneer water tanks. Mr. Conner stated that flushing of the RWS system will start in mid-September and hopes it will be completed in three to four weeks.

Mr. Conner stated that anode testing was completed on the Crosstown Pipeline and everything is good.

Mr. Conner stated that staff has been trimming grass and cutting down weeds at the RWS booster stations and water tanks.

Mr. Conner stated that he has been busy putting together the required documents for the upcoming EPA Sanitary Survey.

Chairman King asked how the new Airport Elevated Water Tank has been working. Mr. Conner stated that everything is good with the Airport Elevated Water Tank; it is working

how it is supposed to.

6. There was no Public Comment.
7. There was no Old Business.
 - a. There was no Other Old Business.
8. In New Business:
 - a. Mr. Martin stated that there is bad news on the 2.6 MG Water Tank Recoating Project.

Mr. Martin stated that the Board approved the contract for the project in May, and the contractor started sand blasting in July. Mr. Martin stated that the contractor had concerns when they got to the ceiling, and stopped working until an inspection could be done.

Mr. Martin stated that Lower and Company was hired to do the inspection and they found there is severe corrosion of the members supporting the roof. Mr. Martin stated that the rafters and interior beams show severe corrosion and as much as 50% of the cross section of the flanges of these members have to be removed. Mr. Martin stated that it also appears that settlement of the tank floor has caused significant rotation of many rafters and interior beams.

Mr. Martin stated that the tank walls are in serviceable condition, and the tank floor is also in serviceable condition with the exception of some isolated areas near the effluent that require repair.

Mr. Martin stated that the inspector recommends that if the tank is to remain in service for more than just a few years, the roof should be completely re-constructed.

Mr. Martin stated that the contractor, Riley Industrial Services, left the work site and a change order is being negotiated for them to come back after the roof has been replaced.

Mr. Martin stated that HDR has been contacted to submit a proposal for design, permitting, and construction administration for the roof replacement. Mr. Martin stated that Mr. Colling is reaching out to the original tank contractor to see if they are interested in replacing the roof.

Treasurer Bertoglio asked if the tank will be put back in service while the roof design is being done. Mr. Martin stated that it will not be put back in service, it has been out of service all summer. Treasurer Bertoglio asked if it could be put back in service if there was an emergency. Mr. Schroeder stated that the tank is not able to be used at this time as it is structurally unsafe.

Treasurer Bertoglio asked if it is cost effective to just replace the roof or if it would be better to replace the tank. Mr. Beamer stated that a new tank would cost approximately \$2 – 3 M, and a new roof would cost approximately \$500,000.

Board Member Cathey asked if the tank walls are in good shape. Mr. Beamer stated that once the walls of the tank are recoated, they should be good.

Mr. Martin stated that the new roof was not budgeted, so staff has been reviewing the list of FY20 projects to see which ones can be cut from the budget and re-budgeted next year. Mr. Martin stated that it is possible that a budget amendment will need to be considered.

Treasurer Bertoglio asked how long it would take to get the roof completed. Mr. Martin stated that with design, permitting, putting it out to bid, and construction, it would take about a year before the contractor would be able to finish the recoating project.

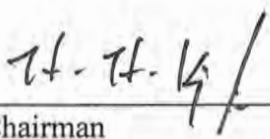
Mr. Martin informed the Board that he hoped to have a contract for design, permitting, and construction administration for the Board's consideration at the next meeting.

b. There was no Other New Business.

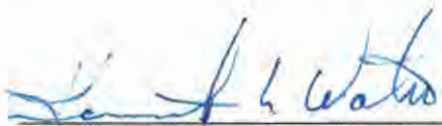
9. In the Chairman's Report, Chairman King asked Mr. Chapin if he has heard anything further from the Town of Mills regarding moving the waterline. Mr. Chapin stated that he has not heard from them.

Chairman King stated that the next regular meeting will be held on September 17, 2019.

A motion was made by Secretary Waters and seconded by Board Member Freel to adjourn the meeting at 11:55 a.m. Motion put and carried.



Chairman



Secretary

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

September 17, 2019

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, September 17, 2019 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Member Powell. Board Members Cathey, Freel, and Huber were absent.

City of Casper – Powell, Andrew Beamer, Bruce Martin, Brian Schroeder, Clint Conner, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.

2. Chairman King asked for a motion to approve the minutes from the August 20, 2019 meeting. A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the minutes from the August 20, 2019 meeting. Motion put and carried.
3. Mr. Martin informed the Board that two additional vouchers were added to the voucher listing: voucher 8065 for Wyoming.com for the annual RWS Website Domain Hosting in the amount of \$60; and voucher 8066 for West Plains Engineering, Inc. for the WTP Raw Water Building MCC Replacement Project in the amount of \$8,100. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the September 2019 vouchers. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the September 2019 voucher list to include voucher numbers 8056 through 8066 in the amount of \$561,066.18. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for August 2019 was 622 MG, which is 14 MG over the five year average of 608 MG. Mr. Martin stated that year to date production is 1.31 BG compared to the five year average of 1.26 BG. Mr. Martin stated that FY20 is starting out to be a good year for water sales.

Mr. Martin stated that Water Revenue for August was \$1,200,491.

Mr. Martin stated that the City Finance Department is still working on closing out the last fiscal year and getting ready for the annual audit. Mr. Martin stated that there have been some technical difficulties with the new financial software this month so the financial report is not ready. Mr. Martin stated that he hoped things will be back on track next month.

Chairman King asked for a motion to approve the August 2019 Financial Report as presented. A motion was made by Vice-Chairman Keffer and seconded by Secretary Waters to approve the August 2019 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that the Instrumentation and Controls Technician resigned last week. Mr. Schroeder stated that this is a very important position at the WTP and he is hoping to have the position filled by the end of November.

Mr. Schroeder stated that water demand has been dropping off over the past week or so and is currently at 14 MGD, which is down from 29 MGD.

Mr. Schroeder stated that staff is working on winterizing the wells. Mr. Schroeder stated that all 29 wells must have the thermostats and heaters checked and repaired before winter hits.

Mr. Schroeder stated that staff is preparing for the EPA Sanitary Survey. Mr. Schroeder stated that he has not yet been notified when it will take place, but everything should be ready when EPA arrives.

Mr. Schroeder stated that things are slowing down and it has been quiet.

The time was turned over to Mr. Conner to give the Transmission System Update.

Mr. Conner stated that chloramine residuals are starting to drop and nitrification is starting to be seen out in the system.

Mr. Conner stated that the system flushing that was discussed last month will be starting today. Mr. Conner stated that staff will be flushing RWS waterlines heading out to Pioneer, Poison Spider, the Airport, and up north. Mr. Conner stated that staff has been in contact with the other systems operators so they can flush their systems at the same time. Mr. Conner stated that staff will also be flushing the City system.

Mr. Conner stated that the Wardwell Tank was cleaned last week and the roof was replaced. Mr. Conner stated that the contractor should be back on site this week to do the cathodic protection and skirting. Mr. Conner showed a video of the roof being replaced. He stated that it didn't take very long to remove the roof and put the new one on as the new roof was built off site. Chairman King asked if the new roof looked more stable than the old roof. Mr. Martin stated that he noticed that there was some extra bracing on the roof sections.

Mr. Connor stated that staff is still waiting on a check valve for one pump at the Wardwell Booster.

Mr. Conner stated that mowing at the booster and tank sites was done this past week.

6. There was no Public Comment.
7. There was no Old Business.
 - a. There was no Other Old Business.
8. In New Business:
 - a. Mr. Martin stated that occasionally the wholesale water entities come forward to request enlargement of their district. Mr. Martin stated that Pioneer Water and Sewer District has submitted the following three petitions for enlargement:
 - Kelly and Nikki Faylor – 11749 W Poison Spider Road – 72.45 Acres – Contiguous to Pioneer. The Board discussed this parcel previously regarding an easement and one tap.
 - Philip and Lori Johnson – 7600 Poison Spider Road – 13.8 Acres – Contiguous to Pioneer, but not requesting a tap at this time.

- Donaldo Hermsillo and Brenda Guzman – 7808 Poison Spider Road – 176.31 Acres – Contiguous to Pioneer, requesting one ¾-inch tap.

Mr. Martin stated that all three petitions have been approved by the Pioneer Water and Sewer District Board and have been sent to the Natrona County Commissioners for approval. Mr. Martin recommended approval of the enlargement request for Pioneer Water and Sewer District.

Treasurer Bertoglio asked if any of the people requesting annexation to Pioneer inquired with Lakeview or Mile-Hi. Mr. Martin stated that one of the property owners did inquire with Mile-Hi, but Mile-Hi was not interested in enlarging their district.

A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the three petitions for enlargement for Pioneer Water and Sewer District as discussed. Motion put and carried.

- b. Mr. Martin asked the Board to reference the agreement with Don's Mobile Carpet, Inc. for the replacement of 3,240 square feet of carpeting and 600 linear feet of 4-inch cove base in the WTP Administration areas. Mr. Martin stated that the existing flooring is 20+ years old, the high traffic areas are extremely worn, and the staining cannot be removed.

Mr. Martin stated that the existing flooring will be replaced using carpet tiles as opposed to the traditional carpet rolls. Mr. Martin stated that additionally, 900 square feet of extra tiles will be purchased so high traffic areas can be replaced as needed.

Mr. Martin stated that two quotes were received: Don's Mobile Carpet, Inc. - \$18,050.40; and Carpet One Commercial Flooring - \$21,437.60. Mr. Martin recommended approval of the agreement with Don's Mobile Carpet, Inc.

Chairman King asked if the carpet was going to be replaced in the conference room as well. Mr. Martin stated that the carpet in both the small and large conference rooms, the offices, lobby, hallways, and entry ways will be replaced.

A motion was made by Vice-Chairman Keffer and seconded by Secretary Waters to approve the agreement with Don's Mobile Carpet, Inc. for the replacement of the carpet in the WTP Administration areas in the amount of \$18,050.40. Motion put and carried.

- c. There was no Other New Business.

9. In the Chairman's Report, Chairman King asked Mr. Chapin if he has heard anything further from the Town of Mills regarding moving the waterline. Mr. Chapin stated that he has not heard from them.

Chairman King stated that the next regular meeting will be held on October 15, 2019.

A motion was made by Secretary Waters and seconded by Treasurer Bertoglio to adjourn the meeting at 11:50 a.m. Motion put and carried.


Chairman


Secretary

From: Charter Policy [mailto:policy@charter.com]

Sent: Wednesday, October 30, 2019 9:07 AM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Charter to carry Black News Channel, consumer trial for rural broadband technology, conversation with a Greatest Generation hero

Charter | POLICY
COMMUNICATIONS

[VIEW IN BROWSER](#)

NEWS & UPDATES | OCT 30, 2019

Charter to Carry Black News Channel (BNC)



Charter will be one of the first providers to launch the Black News Channel (BNC), which will be the only African American-focused 24/7 news network.

[Spectrum News NY1](#) recently spoke to BNC's J.C. Watts and Shahid Khan about plans for the network and potential impact.

According to Black News Networks' research, African Americans are an underserved and underrepresented viewing audience. In the interview, J.C. Watts noted the programming and mission of the network will be "culturally specific to the African American community." Charter is excited we will be one of the first providers to carry BNC, making it available to many TV markets across the country.





Launching Consumer Trial of Rural Broadband Technology in North Carolina

In trials across the country, Charter has been exploring fixed and mobile wireless access technologies using 3.5 GHz (CBRS) spectrum. We believe fixed wireless technology using mid-band spectrum could provide wireline-like broadband connectivity to homes and businesses in more rural areas that are often times harder to reach and much more costly to serve. We recently kicked off the most exciting phase of our fixed wireless testing in Davidson County, NC: a market trial in which we are signing up subscribers to test the ability of this innovative wireless technology to deliver broadband to consumers' homes.

At a very high level, here is how it works. Instead of having to build out our physical network over significant distances to serve customers in less densely

populated areas, we would use towers, spectrum and wireless technologies to extend the reach of our broadband network miles beyond where we have actual physical plant. The technical trials we have conducted to date, which have taken place in cities like Lexington, KY, Bakersfield, CA and Coldwater, MI, have seen promising results with broadband speeds that surpass 25 Mbps/3Mbps, the FCC's definition of high-speed broadband.

[Watch our video and read more on fixed wireless trials in Davidson County.](#)



John "Lucky" Luckadoo Remembers His WWII B-17 Missions

It was an honor to recently host a conversation with Greatest Generation's John "Lucky" Luckadoo, B-17 pilot and WWII veteran of the 100th Bomb Group. The discussion took place at the Museum of the United States Air Force in Dayton, Ohio, where Charter was proud to sponsor a screening of Smithsonian Channel's original documentary, "Memphis Belle in Color," which honors the legacy of the brave men that flew the aircraft on some of the most heroic missions in U.S. history during WWII.

B-17 bombers – like the Memphis Belle – were among the most important combat planes in the history of the U.S. military and helped shape the outcome of WWII. In addition to representatives from Smithsonian Channel and the lead curator of the Memphis Belle project, we were also joined at the event by Ohio Governor DeWine's Director of Veterans Services, Major General Deborah Ashenurst (U.S. Army, retired). To learn more about the "Flying Fortress," see the [Spectrum News coverage of the screening](#), including an interview with "Lucky" Luckadoo, and tune into the Smithsonian Channel on November 10 to catch the full film.

Charter Policy 601 Massachusetts Ave. NW,
Suite 400W Washington, DC 20001 USA

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CITY OF CASPER CONTRACTOR CLASSIFICATIONS

CLASS I – A Class I license authorizes the contractor to construct, repair, or alter any structure (residential or commercial). The criteria for a Class I General Contractor requires at least eight years of construction experience in the category of a general contractor license being applied for.

CLASS II – A Class II license authorizes the contractor to construct, repair, or alter all residential and commercial structures up to twelve thousand square feet. The criteria for a Class General II Contractor requires at least six years of construction experience in the category of a general contractor license being applied for.

CLASS III – A Class III license authorizes the contractor to repair, remodel, or alter single-family residences ONLY up to 25% of the assessed value. The criteria for a Class III General Contractor requires at least four years of construction experience in the category of a general contractor license being applied for.

ROOFING CONTRACTOR – A Roofing Contractor's license authorizes the contractor to install, repair, or construct roofs and associated roofing materials. The criteria for a Roofing Contractor requires at least one year of roofing experience in the construction trade.

DEMOLITION CONTRACTOR – A Demolition Contractor's license authorizes the contractor to demolish and remove any structure or building. Demolition contractors must abide by the rules and regulations set forth by the Department of Environmental Quality (DEQ).

MOBILE HOME CONTRACTOR – A Mobile Home Contractor's license authorizes the contractor to set a mobile home, which includes blocking, leveling and installation of tie downs. A mobile home contractor license may be issued to an individual with a mobile home installer license. The criteria for a mobile home installer requires at least one year of experience.

ELECTRICAL CONTRACTOR – An Electrical Contractor's license authorizes the contractor to perform electrical work on any structure or building. The City of Casper may issue an electrical contractor's license with a valid State of Wyoming electrical contractor and master's license, which are issued by the State Fire Marshal's Office. Criteria of experience in the electrical trade is set forth by the State of Wyoming Fire Marshal's Office.

LOW VOLTAGE CONTRACTOR – A Low Voltage Contractor's license authorizes the contractor to perform low voltage electrical work on any structure or building. The City of Casper may issue an electrical low voltage contractor's license with a valid State of Wyoming low voltage contractor and technician license, which are issued by the State Fire Marshal's Office. Criteria of experience in the electrical trade is set forth by the State of Wyoming Fire Marshal's Office.

MECHANICAL CONTRACTOR – A Mechanical Contractor’s license authorizes the contractor to perform HVAC work on any structure or building. A mechanical contractor license may be issued to an individual with a master mechanical license. The criteria for a master mechanical license is a total of nine years of experience in the HVAC trade, five of those years as a journeyman.

PLUMBING CONTRACTOR – A Plumbing Contractor’s license authorizes the contractor to perform plumbing work on any structure or building. A plumbing contractor license may be issued to an individual with a master plumbing license. The criteria for a master plumbing license is a total of nine years of experience in the plumbing trade, five of those years as a journeyman.

UTILITY CONTRACTOR – A Utility Contractor’s license authorizes the contractor to perform unground utility work, such as water and sewer services. A utility contractor license may be issued to an individual with a utility installer’s license. The criteria for a utility installer is one year of experience in the utility contracting trade or one year of experience with a licensed plumber.

All licensed contractors are required to pull permits for work being performed within City limits, as per Section 12.12.030A of the City of Casper Municipal Code, and are required to have a valid certificate of insurance on file with the City of Casper Community Development Building Division, as per Section 15.12.150 of the City of Casper Municipal Code.

The City of Casper Contractors’ Licensing and Appeals Board plays an integral part in reviewing approving most licenses. A list of licensed and qualified contractors is posted on the City’s website at https://www.casperwy.gov/residents/property_and_housing/building_and_inspections. The list is updated quarterly.

Compiled by the Community Development Building Division
October 2019

Wind City Books
152 S Center Street
Casper, Wyoming 82601
307.315.6003
22 October 2019

Dear Mr. Napier,

Enclosed please find a copy of our letter to the Casper City Council. We implore you to please consider the concerns of the downtown businesses as you make your recommendations to the council. Parking meters will have a deleterious effect on commerce downtown.

Sincerely,



Vicki Law Burger

*P.S. I would be happy to talk to you in person
at your convenience.*

Wind City Books, LLC
152 S Center Street
Casper, Wyoming 82601
307.315.6003
22 October 2019

Dear City Council Members,

We are writing in response to the Council's consideration of parking meters in the downtown district. My partner, Hugh Jenkins, and I have had Wind City Books here on Center Street for the last 12 years. With the improvements you have brought to downtown through David Street Station, lighting, and street repairs, etc. we have seen an uptick in foot traffic that has translated into an increase in business in our store and it is deeply appreciated.

For 12 years we have listened to our customers' concerns regarding parking and have done our best to try to help. We currently rent 2 spaces at the 1st and Center lot and require that part-time employees park outside the downtown district. We also purchase parking vouchers and validate parking for our customers. When there was an employee consistently monitoring the parking on the streets parking turnover was consistent and there were fewer complaints. At this time we have a problem with other business' employees and employees of the Wyoming Department of Employment parking on the street during business hours. We do need a solution, however, parking meters are not it. The impact on downtown commerce will be severe.

We face fierce competition from internet businesses like Amazon as it is. This community has already seen the impact of online shopping in the loss of two of the largest retailers in our mall, Sears and Macy's. Putting in parking meters will drive our customers to the internet to purchase their books from Amazon where they will not only get them at wholesale prices; they won't have to pay for parking.

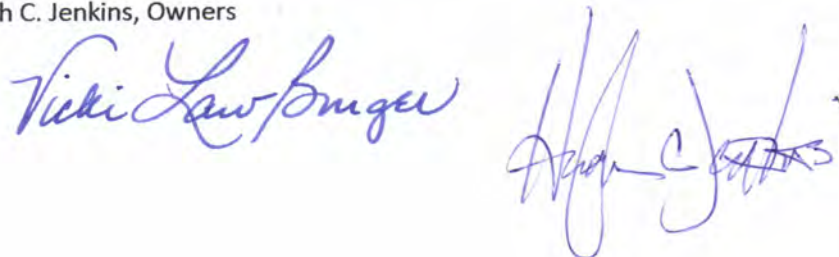
We currently employ five people in addition to ourselves and remit \$1500-\$2000 per month in sales taxes with double that in the Christmas season. If our sales should decrease, we will have to let employees go and certainly, our sales tax remittance will be much less. Our business is not the only one that will face this problem. The mall has approached us multiple times asking us to relocate with them. We chose to open our business downtown because we feel that a vital downtown is essential for a healthy community but the installation of parking meters will make that a much more viable option. There will be plenty of parking available because the businesses will no longer be here. This will not be beneficial for either the city of Casper or its citizens.

We respectfully request that you please consider the impact to downtown businesses, bring back the parking monitor, and dispense with the idea of meters.

Sincerely,

Vicki Law Burger & Hugh C. Jenkins, Owners

Wind City Books



November 1, 2019

To Whom It May Concern,

The board of Advance Casper, formally Casper Area Economic Development Alliance, encourages City Council to reconsider its decision to not move forward with the sale of the Plains Furniture property to Flag Development Company. As the Council may recall, there was similar negative and unsubstantiated opposition to David Street Station when it was originally presented. The City Council made the right decision to support the project financially, and the entire population is benefiting from it today.

The Nolan Project is the right sequel to David Street Station. The mixed use project provides commercial and residential capacity sorely needed in the downtown. Furthermore, we feel the proposed design and architecture will add to the appeal and desirability of the downtown by young millennial professionals, a demographic Casper needs to inspire and retain.

In closing the Advance Casper Board believes the Nolan Project is complementary to the other private and public efforts and is in line with the vision of making the downtown and the Old Yellow Stone District a vibrant place to live, work and play. We encourage the Council to continue the momentum of the downtown vision by voting in favor of the sale of the Plains Property to Flag Development Company at your earliest date.

Thank you for your consideration,



Justin Farley
CEO/President
Advance Casper

October 18, 2019,

An Open Letter to the Members of the Casper City Council.

Re: Failure of the Sale of the Plains Furniture Property on 10.16.19

The undersigned members of the downtown business community are disappointed and frustrated at the outcome of the vote to not finalize the sale of the Plains Furniture Building at the City Council Meeting held on October 15, 2019. As a group we have been excited about the prospect of this property finally receiving the private attention and investment needed to truly transform this blighted and vacant location into a vibrant and thriving enhancement of the downtown revitalization effort. A recently completed City funded study (The Generation Study) highlighted the need for market rate housing in our City's downtown core. Meeting this important need is exactly what the "Nolan" project will do, further building on and solidifying the revitalization of the heart of Casper's historic downtown.

We have heard various comments about the City buying the property for \$3,000,000 and selling it to this project for only \$500,000. These comments, while very public, are simply not true. The City has previously sold 3 large parcels of the original property and is currently retaining another. We understand that on its face, this still may seem as if the City is losing money on this sale, however the original sales price is only the cost of admission for this full development. This development group is fully prepared to spend upwards of \$8,000,000 on this revitalization project, making it the second largest single investment into downtown Casper in recent history, only eclipsed by the construction of the new state office building. We do not think there is another entity, public or private, that is willing to invest this level of capital into this property now, or in the future.

We have seen the estimate of new annual taxable sales provided by the development group, and feel that they are accurate, albeit conservative. Once completed, we believe the residential occupancy (estimated 43 permanent residents) and commercial lease space (estimated 50 employees) will allow the Nolan development to generate over \$1,000,000 in new downtown sales and over \$90,000 in sales and property taxes annually. This is a benefit that not only fills the gap in the initial property sales price, but is one that continues and is spread throughout the greater downtown Casper area.

A key point that has not been adequately addressed is that this proposal includes demolition of the building affectionately known as the "Livery Stable". This building is aesthetically detrimental to downtown and is currently condemned by the City of Casper. It poses a significant risk to the public visiting downtown on a weekly basis, a risk that this development group is willing to assume and remove.

We feel it is important to note there is a critical difference with this project that has not been properly discussed. From day one, this project will be fully funded privately by this development group. We have seen other projects with great intentions stall, change course, lose momentum, and also stop simply because they were not properly financed. We look to this project as not only an immediate impact to downtown Casper and its many businesses, but also as inspiration for other parties interested in making significant investments in Casper.

Additionally, it should be noted that this development group has already secured a long-term lease agreement with a high level technology business, that is homegrown here in Casper, and hopes to remain based in Casper, housed in the Nolan. This company has the very real potential to employ a

significant workforce, making high level salaries that contribute to the overall economic diversification we continue to hear about, but rarely see actually implemented in Casper. As the larger picture of Wyoming's fossil fuel based economy continues to be questioned, this level of diversification based in Casper, is what our future success depends on.

In closing, we would first like to thank you for your time. We are very hopeful that the information presented to you above will give you pause, and provide you time to reconsider the sale of this property to this development group. All too often we hear our friends and neighbors say they are going to some other city, near or far, for the weekend to "get away" or to "get some culture". These communities have prospered and draw our residents away because of the previous investments made in their respective areas. Most communities in our region would be envious of a private group wanting to make this level of commitment and investment into their downtown. This City Council currently has an historic opportunity to support a project that will have long standing positive impacts to our City as a whole and its residents. The Nolan has the potential to propel current businesses forward and advance future downtown ventures. We urge you to take advantage of this opportunity and support the sale of the Plains Building to this development group. We look forward to standing beside you, in the not-to-distant future, enjoying all that the Nolan will bring to downtown Casper.

Respectfully Submitted;

John & Karen Coiffard
Ryan Coiffard
SAAC

Chaklyn
SA

Susie Jf
Logan P. Hub

Michael Egan

Urban Bottle
NORTHWESTERN MUTUAL

Stamford Deli

Papa's Pizzeria

The Office Bar & Grill

ART 321 - Casper Artists Guild

Nancy Robertson Therapy & Properties

Stamford Fruit & Veg

Donell's Candies

~~Rylynn~~

Castley Stepp

Shirley Bell

J. J. Aubert

Patricia I. Wood

Lindsay Grant

Shawn Hoek

Todd

Alyssa Ryan

Jim Wilcox

Vanessa

Kimberley Grant

Jay

Bill Schiller

Donells Candies

Donells Candies

Backwards Distilling

LOU TAUBERT

Wood Bros, LLC

The Lyric

ADAY.COM

Frontier Brewing Company

Sweet Grass Acupuncture
Jonah Bank of Wyoming
Peterbilt of Wyoming
Vance Oracion

Public

Grant Street Grocery

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Respectfully Submitted;

Jan Mly

CV Casper Properties 147 S. Center
125 W 2nd St.

Jan Mly

Chapman Valley Lansing 125 W. 2nd

Scotty Johnson

THE CROWNITE SCENE

Pat

201 E 2nd "Atrium"
314 W Midway "Broadway"
Maxwell Properties 301 Yellowstone "StreetView"

Nancy Dencell

CS5 Group LLC

Bill Wrye

Cowboy Midstream

Rebecca Colburn

Wyoming Symphony Orchestra

Max Hume

Michael Houck Real Estate Team

Vicki Lawfunder

Wind City Books

~~Phillip~~
~~[Signature]~~

Bill Knight (FBI)

[Signature]

John Hensley Agency 261 S Center St.

Kenneth Welle FBI 1045 W. Wolcott

William Farrow Law Offices

307 Metal Works

Hilltop Bank, Pres/CEO

From: Bill Scott [mailto:bill1183@yahoo.com]

Sent: Monday, October 28, 2019 12:56 PM

To: Ray Pacheco <rpacheco@casperwy.gov>; Steven Freel <sfreel@Casperwy.gov>; Steve Cathey <scathey@Casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Timothy Cortez <tcortez@casperwy.gov>

Subject: 12.32 Ordinance Support

Good Morning,

My name is William Scott, and I am writing this email in support of the proposed changes to Municipal Code 12.32 Trees and Shrubs.

I realize this is only one man's opinion, but as it is potentially the most important thing to happen to Casper's trees in the history of our community I feel that I should put in my thoughts for what they are worth.

I have spent most of the last 25 years working with trees and educating the public, as well as other arborists about the benefits they provide. I may have met, or spoken with some of you in that capacity. One of my first jobs was working for your City Weed and Pest Dept. I have been an arborist for the Natrona County School District (1998-2007), The City Forester for the City of Casper (2007-2010), owner of my own tree service (2010-2016), and most recently as the Plant Health Care Division supervisor at All Trees here in Casper. I have served on the International Society of Arboriculture - Rocky Mountain Chapter as the Wyoming State Director, and as a board member and president of the Wyoming Groundskeepers and Growers Association, and as president of Forever Trees Urban Forestry Advocacy Group. I am an ISA Certified Municipal Specialist, and am the only ISA Board Certified Master Arborist in the state of Wyoming. I am also responsible for training, at least in part, most of the arborists across Wyoming, and across the region over the past 20 years or so, including the arborists on your City Parks staff. If credentials matter to you, that is who I am. For myself they don't mean much, they are a byproduct of a career spent trying to learn about and to contribute something worthwhile to my community now and for the future, but I guess I might know a little bit about trees.

Possibly the greatest benefit trees provide us is the ability to touch the future in a very real, very tangible way. They allow us to leave a living legacy to benefit our children, our children's' children, and generations beyond that. They allow us to contribute something positive to the future in a way that not many other things can. That is why I work with trees - to give something back that is greater than myself. I know that if I use my knowledge and skills to the best of my ability, I am helping to protect that legacy and provide something of value to not only my children, but also to people I will never meet. By teaching other arborists, and promoting trees in our communities I can help other people do the same. That is why I am writing this email.

I could write pages detailing the benefits that trees provide, how they are the one part of our infrastructure that has the potential to increase in value over time, but it is the legacy of trees that is most important, and it is that legacy that this ordinance has the greatest potential impact on. I believe the changes that have been proposed to this ordinance

are necessary. To put it in the right perspective, they are necessary because trees remember everything that has ever happened to them every day of their lives. Every injury, every sickness, how much sun, how much rain, what the soil was like, its all there recorded forever. Trees are honest - they never lie. They will tell you their story if you ask. That includes how we treat them.

The existing ordinance, as it stands now, does not provide a very good setting for that story, and does not provide that future legacy for our community's trees, and does less than nothing to protect the citizens of Casper. The proof of that has already been tragically demonstrated. Municipal codes and ordinances cannot be static. They have to be dynamic and adaptable to be effective. We need to realize that the ordinance that we have in place now has failed. It needs to change. We cannot continue to turn a blind eye to that fact or its consequences. We have to do better.

To me supporting the changes to the ordinance give the Casper City Council a rare opportunity to do what any good council is supposed to do, something of greater importance to our community than the typical day to day minutiae you normally deal with. This is the opportunity to set a professional standard of care. To protect and provide for that legacy of trees. it allows you to touch those future generations, and impart on them that we had the wisdom to promote the care of one of our most valuable assets, our citizens, and our community. That is important.

I realize that no law is perfect, and that this one is no different. It may not have the "teeth" that we want it to have right now, but it has more than we currently have. I know there will always be people that choose to ignore the law, but right now there is no law to ignore. These are issues that can be addressed over time and are poor excuses to stop the adoption of the proposed changes. It is setting the standard that is important - taking that first step. If we do not do that we will never make any progress, and this law will continue to stagnate, our trees and community will suffer, and we will be lesser for it. By setting the proposed standards for insurance, consequences for violations, and the ISA Certified Arborist standard we are drawing a line and saying "This is what is acceptable - No less" we have to do that or we will never be able to address any of the other issues.

It is the ISA Certified Arborist requirement that is possibly the most important change. I have heard some complain that they shouldn't need to be certified. Being an ISA Certified Arborist means more than just knowing something about trees. It also means you have an ethical responsibility to the trees you are caring for and the other arborists, customers, and people concerned with that care. I have attached the ISA code of ethics that every ISA Certified Arborist and BCMA agrees to when they become certified. These are the people we are promoting with the ordinance change and I encourage you read those ethics agreements. I think you will agree that the folks who sign to them are who we want caring for our trees, and that is the standard we want to set. I would have some serious reservations about hiring anyone to work on my trees that doesn't see the value in certification, the knowledge required, or understand the need for ethical professionals in our industry.

Thank you for taking the time to read this, and I hope that you take it into consideration during the next vote.

[International Society of Arboriculture > Credentials > ISA Ethics and Integrity > Code of Ethics](#)

**International Society of Arboriculture >
Credentials > ISA Ethics and In...**

Showing the world the benefits of trees. Through research, technology, and education, we promote arboriculture. ...

William R. Scott RM2204BM
4600 E 12th St.
Casper WY, 82609
(307) 267-7558

ISA BOARD-CERTIFIED MASTER ARBORIST CODE OF ETHICS

The International Society of Arboriculture, Inc. (ISA) is a voluntary, nonprofit, professional association. The ISA certification program certifies qualified practitioners in the field of arboriculture, who have met the professional knowledge standards established by the ISA certification board.

Regardless of any other professional affiliation, the ISA Code of Ethics applies to those individuals seeking ISA Board-Certified Master Arborist (BCMA) certification (candidates) and all individuals certified by ISA (certificants). The ISA BCMA Code of Ethics describes appropriate and enforceable professional conduct standards and sets forth the minimal ethical standards for ISA BCMA certificants and candidates. The BCMA Code of Ethics also serves as a professional resource for arborists, as well as for those served by ISA BCMA certificants and candidates, in the case of a possible ethical violation.

ISA BOARD-CERTIFIED MASTER ARBORIST CODE OF ETHICS

- I. Responsibility to Comply with Laws, Policies and Rules Relating to the Profession
 - A. BCMA certificant and candidate compliance with all ISA certification program rules and policies
 1. Responsibility and commitment to provide accurate and truthful representations of all eligibility information and to submit valid application materials for fulfillment of current certification and recertification requirements.
 2. Responsibility and commitment to fulfill current certification and recertification requirements, including continuing education and training requirements.
 3. Upon a reasonable and clear factual basis, responsibility and commitment to report possible violations of this code by certificants and candidates to appropriate ISA representatives.
 4. Responsibility and commitment to maintain the security, and to prevent the disclosure of, ISA examination information and materials.
 5. Responsibility and commitment to cooperate with the ISA certification program and ISA certification board concerning ethics violations and the collection of related information.
 - B. Truthful, appropriate, and respectful professional arboriculture practice
 1. Responsibility and commitment to properly use the ISA Board-Certified Master Arborist credential and to provide truthful and accurate advertising and representations.
 - a. Qualifications and skills
 - b. Goods and services
 - c. Costs
 - d. Estimates and professional recommendations regarding anticipated arboriculture services and products, including all related concerns and risks
 - e. Statements concerning other arborists

2. Responsibility and commitment to correct known false representations by other Board-Certified Master Arborists.
3. Responsibility and commitment to comply with laws, regulations, and ethical standards governing professional practice.
4. Responsibility and commitment to refrain from any public behavior that is clearly in violation of accepted moral, professional, social, and legal standards.
5. Responsibility and commitment to recognize and respect professional contributions of other arborists (e.g., employee, employers, business associates, other practicing arborists).
6. Responsibility and commitment to recognize and respect the real property and intellectual property held by others.

C. Advancement of the arboriculture profession

1. Responsibility and commitment to encourage the growth and development of professional associates as colleagues and as mentors.
2. Responsibility and commitment to mutually discuss and exchange arboriculture and professional information to other arborists.
3. Responsibility and commitment to support education, research, and professional development related to arboriculture.
4. Responsibility and commitment to act in an accurate, truthful, and complete manner, including activities related to professional work and research.
5. Responsibility and commitment to promote public awareness of the arboriculture profession.
6. Responsibility and commitment to deliver the best-quality education and awareness information or programs based on the knowledge, sophistication, and resource base of the audience.
7. Responsibility and commitment to support and disseminate this code of ethics to other professionals.
8. Responsibility and commitment to maintain professionalism in personal, environmental, and social decision-making.
9. Responsibility and commitment to act in a manner consistent with all generally accepted professional standards.

II. Responsibilities to Clients and the Public

- A. Qualifications, experience, competency, and performance of professional services
1. Responsibility and commitment to provide truthful and accurate representations to the public in advertising, public statements or representations, and in the preparation of estimates concerning costs, services, and expected results.

2. Responsibility and commitment to deliver safe and competent services in a timely manner.
 3. Responsibility and commitment to exercise unprejudiced and unbiased judgment.
 4. Responsibility and commitment to maintain and satisfy the scope or objectives of a project, unless otherwise directed by the client or customer.
 5. Responsibility and commitment to recognize the limitations of and to deliver professional services only for which the certificant or candidate is qualified.
 6. Responsibility and commitment to provide a potential or existing client with appropriate professional referrals when the certificant or candidate determines that he or she is unable to be of professional assistance.
 7. Responsibility and commitment to maintain and respect the confidentiality of sensitive information obtained in the course of the certificant's or candidate's professional activities.
- B. Conflict of interest situations and other prohibited professional conduct
1. Responsibility and commitment to disclose to clients, customers, owners, or contractors significant circumstances that could be construed as a conflict of interest, or the appearance of a significant conflict, and to ensure that such conflict does not compromise legitimate interests of such persons, or influence or interfere with professional judgments.
 2. Responsibility and commitment to refrain from offering or accepting inappropriate payments, gifts, or other forms of compensation for personal gain unless in conformity with applicable laws.
 3. Responsibility and commitment to avoid actions that may restrain research and field-demonstrated technology, its applications, and publication for monetary gain.
 4. Responsibility and commitment to avoid actions that may have anti-competitive effects, including situations where competitors attempt to set prices together.
 5. Responsibility and commitment to refrain from unlawful discrimination in professional activities.
 6. Responsibility and commitment to avoid any public and social behavior that is clearly in violation of accepted moral, professional, social, and legal standards.
- C. Public safety obligations
1. Responsibility and commitment to uphold all applicable laws, regulations, and ethical standards that govern the profession by following all appropriate safety and health procedures to protect clients, customers, workers, and the public from conditions easily leading to injury or damage.
 2. Responsibility and commitment to refrain from participating in or condoning activities that threaten public safety or otherwise violate the law, and to inform the appropriate government or professional body upon awareness of such violations.

ISA CODE OF ETHICS
AND
AGREEMENT AND RELEASE AUTHORIZATION

The International Society of Arboriculture, Inc. (ISA) is a voluntary, non-profit, professional association. ISA certifies qualified practitioners in the field of arboriculture, who have met the professional knowledge standards established by ISA.

Regardless of any other professional affiliation, this ISA Code of Ethics applies to those individuals seeking ISA certification (candidates), and all individuals certified by the ISA as (credential holders). The ISA Code of Ethics establishes appropriate and enforceable professional conduct standards, and explains the minimal ethical behavior requirements for credential holders and candidates. The ISA Code of Ethics also serves as a professional resource for arborists, as well as for those served by credential holders and candidates, with respect to such standards and requirements.

- I. Responsibilities to ISA, the profession and the public.
 - A. Compliance with all organizational rules, policies and legal requirements. Credential Holders and candidates must:
 1. Comply with all applicable laws, regulations, policies and ethical standards governing professional practice of arboriculture.
 2. Comply with all accepted professional standards related to arboriculture practice, including national practice standards and policies.
 3. Provide accurate, complete, and truthful representations concerning all certification and renewal information.
 4. Maintain the security of ISA examination information and materials, including the prevention of unauthorized disclosures of test information.
 5. Cooperate with ISA concerning ethics matters and the collection of information related to an ethics matter.
 6. Report to ISA, in a timely manner, their personal conduct that may violate any provision of the ISA Code of Ethics or the Ethics Case Procedures.
 7. Refrain from behavior or conduct that is clearly in violation of professional, ethical, or legal standards related to occupational services and/or activities.

II. Responsibilities to clients, employers, employees, and the public.

A. Responsibilities concerning the performance of professional services.

Credential holders and candidates must:

1. Deliver safe and competent services with objective and independent professional judgment in decision-making.
2. Recognize the limitations of their professional ability and provide services only when qualified. The credential holder/candidate is responsible for determining the limits of his/her own professional abilities based on qualifications, education, knowledge, skills, practice experience, and other relevant considerations.
3. Make a reasonable effort to provide appropriate professional referrals when unable to provide competent professional assistance.
4. Maintain and respect the confidentiality of sensitive information obtained in the course of professional activities unless: the information is reasonably understood to pertain to unlawful activity; a court or governmental agency lawfully directs the release of the information; the client or the employer expressly authorizes the release of specific information; or, the failure to release such information would likely result in death or serious physical harm to employees and/or the public.
5. Properly use professional credentials, and provide truthful and accurate representations concerning education, experience, competency and the performance of services.
6. Provide truthful and accurate representations to the public in advertising, public statements, and other representations, and in the preparation of estimates concerning costs, services and expected results.
7. Recognize and respect the intellectual property rights of others and act in an accurate, complete, and truthful manner, including activities related to professional work and research.

B. Responsibilities concerning conflicts of interest and appearances of impropriety. Credential holder and candidates must:

1. Disclose to clients or employers significant circumstances that could be construed as a potential or real conflict of interest or an appearance of impropriety.
2. Avoid conduct that could cause a conflict of interest with a client, employer, employee, or the public.

3. Assure that a conflict of interest does not compromise legitimate interests of a client, employer, employee, or the public and does not influence or interfere with professional judgments.
4. Refrain from offering or accepting significant payments, gifts or other forms of compensation or benefits in order to secure work or that are intended to influence professional judgment.

C. Responsibilities concerning public health and safety. Credential holders and candidates must:

1. Follow appropriate health and safety procedures, in the course of performing professional activities, to protect clients, employers, employees, and the public from conditions where injury and/or other harm are reasonably foreseeable.
2. Inform appropriate government representatives or agencies when aware of an activity or circumstance that may cause an unsafe condition or violate legal requirements.

☆The Pet Gazette☆

Brought to you by: Metro Animal Shelter

November 2019



**ADOPTION
PROMO!!**



Thank You



As a Nation, we will celebrate Veterans Day on November 11th by honoring military veterans – that is any person who has served in the United States Armed Forces. One of the best ways to honor a veteran is to be a person who is worth fighting for. These men and women stand up to ensure the freedoms and principals our Country was founded on and that the principals remain strong.

HONOR OUR VETERANS.
Did you know?...

- It was originally called Armistice Day – major hostilities of WWI were formally ended on the 11th hour of the 11th day of the 11th month in 1918. Congress amended “Armistice Day” to “Veterans Day” in 1954.
- The Dept of Veterans Affairs states there should not be an apostrophe used “because it is not a day that ‘belongs’ to veterans, it is a day honoring all veterans”
- Only about 3% of Americans who served in WWII are still living.
- Don’t confuse Veterans Day with Memorial Day.



Memorial Day is reserved for those who died serving this country.

Metro Animal Shelter is taking a most excellent trip back to the 1980’s – why? Because Doc got the Flux Capacitor to work! We’ll promote some of our fave animals...think we won’t reduce adoption fees? Get real! Bring your posse – or fly solo - to this primo event and you can totally partake.

For all of November, adoption fees on all cats and kittens reduced to \$8! BUT anybody who says, “Beetlejuice, Beetlejuice, Beetlejuice!” before signing their adoption paperwork gets a \$0 adoption fee on whoever they are currently adopting. No way...yes way!



Whether or not you know what Willis was talkin’ about, pop your collar and cruise by...everybody is welcome. If you have any questions, just give us a call Homeslice! 307-235-8398

We don’t really expect anyone to show up with a Swatch Watch, drinking New Coke, solving a Rubik’s Cube with a choice tight perm in stirrup pants, or rockin’ a mullet in parachute pants...or anything acid washed. Just come by if you’re ready for a new kitty!

Nov 3rd – 9th is National Animal Shelter Appreciation Week. There are 6 of us who work at Metro and collectively we have over 34 years of service to the Shelter. Five amazing Kennel Techs care for approximately 200 animals that are in our Shelter every single day. They work weekends and holidays...they work every single day. The rewards in this industry come just often enough to keep us motivated and a simple thank you means a lot. I am truly thankful for Metro Staff. Their diligence to the Shelter is noticed and appreciated not only by the animals they care for, but by the citizens they serve. So far this year they have cared for 1,095 dogs and 1,294 cats. These animals come and they go, and sometimes they keep coming back. Staff provides excellent care no matter the condition, or temperament of animals. Some days there is a box of kittens by the front door before they’ve even had a chance to clock in. They accept whatever challenge each day brings. Justine, Megan, Mike, Bryanne and Rick...sincerely, thank you.

Tory Walsh
Metro Manager

October 30, 2019

MEMO TO: J. Carter Napier, City Manager *cn*
FROM: Andrew Beamer, P.E., Public Services Director
SUBJECT: Public Safety Facility – Platte River Commons Flood Hazard Determination

Meeting Type & Date:
Information Packet

Action Type:
Information Only

Summary:

One option being considered for a new Public Safety Facility is ‘New Construction’ on property located in the Platte River Commons - north of 13th Street and west of King Boulevard. With the proximity of this site to the North Platte River, consideration needs to be given to the flood hazard of the area.

The Federal Emergency Management Agency (FEMA) determines flood zones for communities. Flood zones classify the probability an area has of flood risk. There are 15 categories to classify flood zones. Areas subject to inundation by the 1% annual chance flood – or 100-year storm event, are classified as Special Flood Hazard Areas (SFHAs). Other flood areas are generally classified as areas of a 0.2 % annual chance flood – or 500-year storm event.

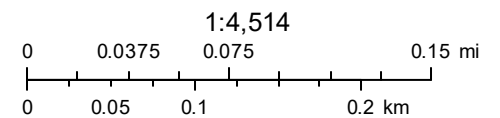
The Platte River Commons site is located outside of the SFHA, but is located within the 0.2% annual chance flood zone, also referred to as Zone X. This is considered to be a moderate to low risk area. The flood hazard map is attached to this memo.

ArcGIS Web Map



10/30/2019 10:42:21 AM

- | | | | |
|----------------|---------------------------|------------------|--------------------------------|
| LOMRs | Base Flood Elevations | Bridge | Flood Hazard Boundaries |
| Effective | Water Lines | Dam, Weir, Jetty | Other Boundaries |
| FIRM Panels | General Structures | Other Structure | Limit Lines |
| Cross-Sections | Flood Structure | | SFHA / Flood Zone Boundary |



Natrona Regional Geospatial Cooperative

From: Platte River Trails Trust [mailto:platteriver@wyoming.com]
Sent: Thursday, October 17, 2019 2:39 PM
To: Renee Jordan-Smith <rjordansmith@casperwy.gov>
Subject: Fall 2019 Trail Talk



Platte River Trails Fall 2019 Trail Talk

October 2019

Planning, Projects, and Upcoming Events

Fall is definitely in the air, days are getting shorter, leaves are turning and falling but the Platte River Trails Trust is busy completing and planning projects, programs and events.

River Trail Major Maintenance Project Includes New Connector



Major maintenance of the River Trail from the Bryan Stock Trail trailhead to the pedestrian bridge at the Casper Soccer Complex will be complete in a few days. This section of trail was over 25 years old and in need of major repair. Trail users will now enjoy a new 10 foot wide concrete pathway that travels through one of the most scenic sections of the River Trail.



In addition to replacing an older section of the River Trail, this project also includes the creation of an important connection between the pedestrian bridge at the Soccer Complex to M Street. The new segment of trail will travel behind the ball fields and connect to the sidewalk on M Street making it simple to reach Riverview Park in north Casper.

On the Drawing Board



The design for the much anticipated Morad to Walmart project is moving along with



In 2020 the Platte River Trails Trust will begin design on a new trail that will travel from Paradise

anticipated construction in summer of 2020. This project will open up a much needed connection between the River Trail and a major shopping hub on Casper's west side, the Wolf Creek neighborhood and Fort Caspar Academy.

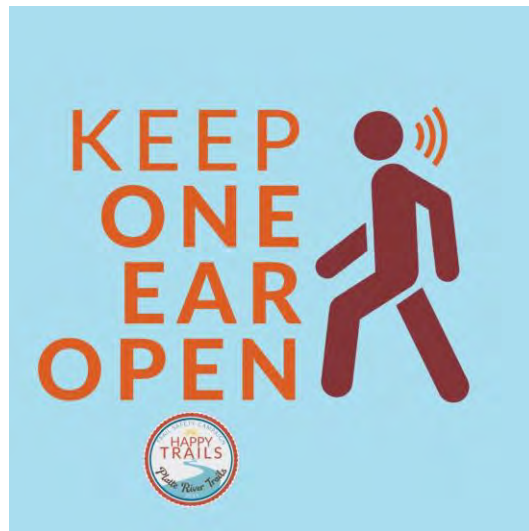
Valley Park, via bike lanes on Riverbend Road and Indian Paintbrush Drive, to the North Platte River where a new pedestrian bridge will be installed to connect to the Robertson Road trail.

Happy Trails 2019 Trail Safety Campaign

Making Our Trails Safe for All

The Platte River Trails launched the Happy Trails Safety campaign in June with the installation of eye catching, temporary trail safety signs along the River Trail. Each sign expresses an important trail safety message to help make our trails safe and fun for all users. The temporary signs have been taken down for the season, but you can find these important messages on our Facebook page.

[Check us out!](#)





Become a Trail Builder

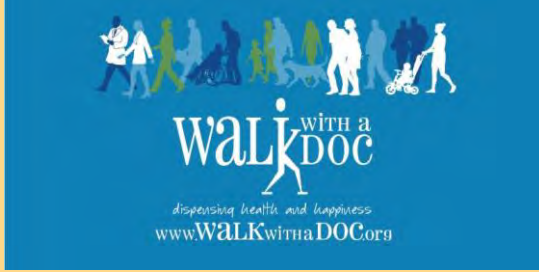
The Platte River Trails Trust is accepting applications for new Board members. If you are a hard working team player, excited about our mission to maintain, enhance and expand our community trail system please [contact the trails office](#) today for more information about applying for a position on the Platte River Trails Trust Board.



Parties at the Pumphouse

The Pumphouse is a wonderful venue for office or personal holiday parties. Our beautifully decorated space, steps from the North Platte River, provides ample room for large and small groups. We have a few dates remaining in December for holiday parties. Let us do the set-up and clean-up so YOU can enjoy the party! [Contact the Trails office](#) today to reserve your date!

**Walk With a Doc
Program Moving Inside to Sunrise Shopping Center**



Walk with a Doc is moving indoors for our Fall series. Each week will be led by one of Casper's leading health and wellness organizations offering a different activity or lesson. All walks in our fall series begin at noon Mondays at the Sunrise Shopping Center. (No walk Nov. 25.) Check out the full fall schedule [here](#).

Oct. 14, hosted by the NERD Health & Wellness Center: Healthy Halloween Tricks offered

Two Trail Thumbs Up

Two trail thumbs-up for the new sidewalk that travels from the entrance to Target at the Eastridge Mall east to the Triangle Plaza area. Sidewalks, like trails, make our community safer and walker-friendly.



STAY CONNECTED



Platte River Trails | 307-577-1206
platteriver@wyoming.com | www.platterivertrails.com

October 30, 2019

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Andrew Beamer, P.E., Public Services Director
SUBJECT: Public Safety Facility – East 12th Street and South Conwell Street

Meeting Type & Date:
November 1, 2019, Information Packet

Action Type:
Information Only

Summary:
One site being considered for a new Public Safety Facility is at the northeast corner of East 12th Street and South Conwell Street. Adjacent Highland Cemetery and Life Steps Campus, the 10-acre site is centrally located and within 2-miles or less of downtown, Casper College, the Wyoming Medical Center, and various educational facilities and retail stores.

The site is vacant and relatively level, sloping from the southeast to the northwest at a grade of approximately 5 percent. The soils are considered expansive, likely requiring the use of drilled piers for building foundations. On-site soils will also not be suitable for re-use as backfill, but would be suitable for site grading.

At one time, the site was considered as the location for the Veterans Skilled Nursing Facility. During site considerations, concern was raised over possible contamination at the location. In response, the City hired Strata, a local geotechnical firm, to perform a field investigation. They drilled six borings, ranging in depth from 15-ft to 20-ft, for the purpose of screening for hydrocarbons. Hydrocarbons were not detected in any of the borings. Their report is attached.



January 28, 2019
REVISED February 8, 2019
File: CA18166A

City of Casper
Mr. Alex Sveda, PE
200 North David Street
Casper, Wyoming 82609
asveda@casperwy.gov

RE: **Geotechnical Field Investigation**
2019 Capital Improvements Project
East 12th Street & South Conwell Street
Casper, Wyoming

Greetings Mr. Sveda:

Strata, Inc. (STRATA) conducted a field investigation to obtain samples of on-site soil at the northwest corner of East 12th Street and South Conwell Street to field screen the on-site soil for the presence of hydrocarbons.

We drilled six borings to depths ranging from 15 to 20 feet below the ground surface at the site, see attached Boring Logs B-81 through B-86 for the purpose of field screening for hydrocarbons. Field screening included visual and olfactory observations only. We did not detect the presence of hydrocarbons in the samples taken from the borings shown on the attached Boring Location Diagram. We did not perform laboratory testing or an environmental assessment of the site. Soil and/or contamination may vary beyond or between the exploration locations. Variation may not be apparent until any development activities or additional environmental assessments are performed. This acknowledgement is in lieu of all express or implied warranties.

If you have any questions please contact us at 307-234-2126.

Sincerely,
STRATA

Jared J. Jung, P.E.
Sr. Geotechnical Engineer

Dennis A. Russel, PE
Sr. Geotechnical Engineer

JJJ/DAR/bec

Attachments: Boring Location Diagram and Boring Logs

V:\STRATA - Casper Projects\A-G\City of Casper\CA18166A - Casper 2019 Geotech Capital Improvements\REPORT - PLAN SHEET\12th Street and Conwell Street Letter.docx

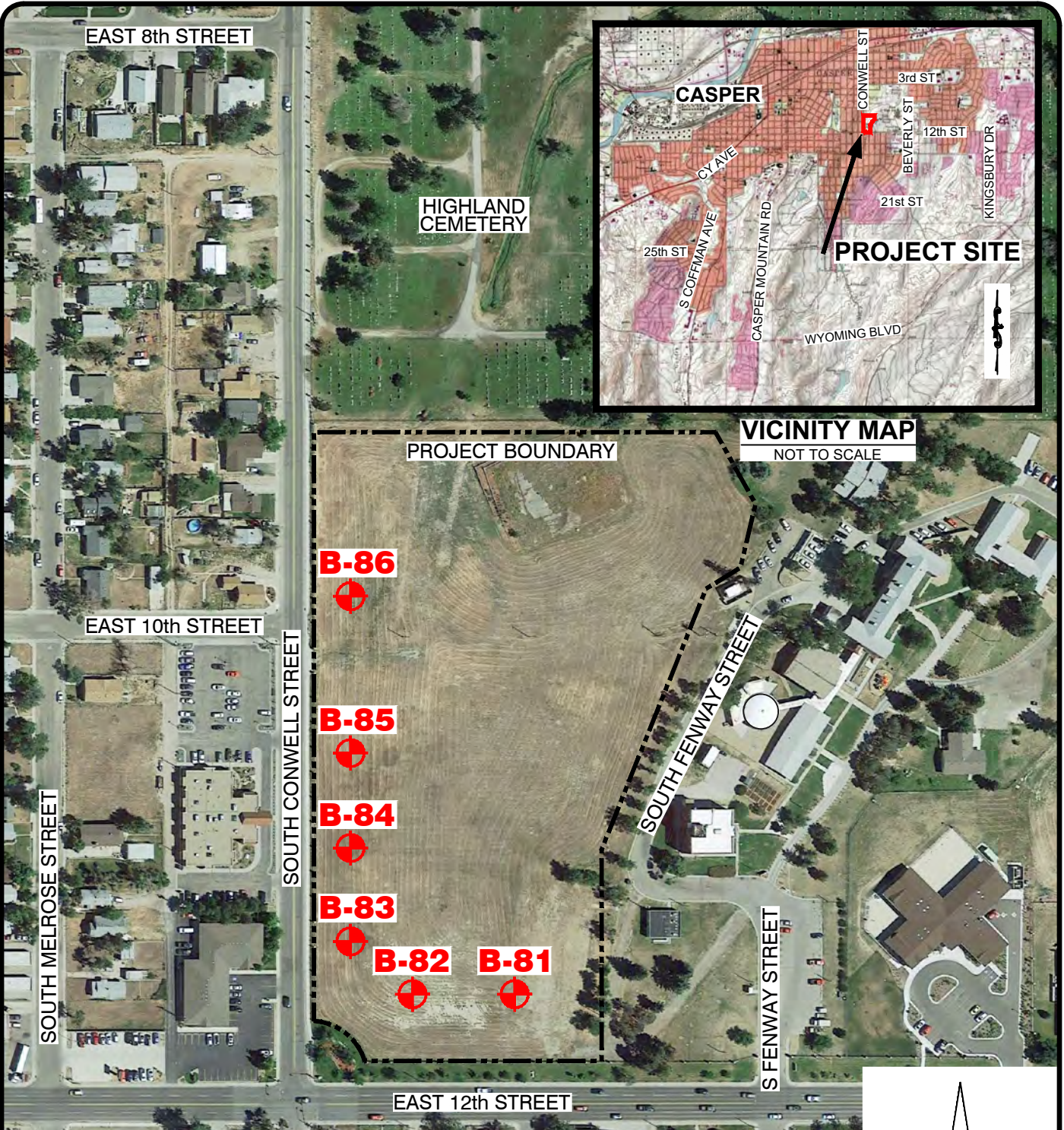
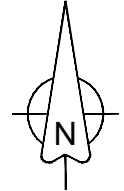


IMAGE CREATED FROM:
GOOGLE EARTH
 (Dated 7-28-2015)

LEGEND:

B-81 EXPLORATORY BORINGS DRILLED
 JANUARY 4, 2019



0 100 200
 SCALE IN FEET
 (APPROXIMATE)

THIS PLAN COMPRISES A PORTION OF STRATA'S REPORT AND THE TEXT OF THE REPORT CONTAINS ESSENTIAL INFORMATION. BEFORE UTILIZING THIS PLAN FOR ANY PURPOSE WHATSOEVER, THE REPORT SHOULD BE READ COMPLETELY. THIS PLAN IS INTENDED TO HELP VISUALIZE THE INFORMATION PROVIDED IN THE REPORT. THESE LOCATIONS AND INFORMATION WERE ADDED TO EXISTING PLANS OF THE SITE PREVIOUSLY PREPARED BY OTHERS AND NO CHECK OF ACCURACY, CURRENCY, APPROPRIATENESS, ETC., OF INFORMATION PROVIDED BY OTHERS WAS PERFORMED, SINCE SUCH CHECKS WERE NOT PART OF STRATA'S SCOPE OF SERVICES.



605 North Warehouse Road
 Casper, Wyoming 82601
 PHONE: 307-234-2126 FAX: 307-266-5143

Client: City of Casper
 2019 Capital Improvements Project
 City of Casper Project No. 18-085
 East 12th Street and South Conwell Street
 Casper, Wyoming

Project No.: CA18166A
 Date: January 2019
 Drawn By: MAT

LOCATION OF EXPLORATORY BORINGS

PLATE
7

STRATA BOREHOLE - STRATA.GDT - 1/9/19 10:35 - V:\STRATA - CASPER PROJECTS\A-G\CITY OF CASPER\CA18166A - CASPER 2019 GEOTECH CAPITAL IMPROVEMENTS\ELECTRONIC LOGS\CA18166A B-81 THRU B-86 LOGS.GPJ

USCS Description	Depth (ft)	Symbol	Sample Type	SPT Blows Per 6 Inches	SPT - N	Dry Density (pcf)	TEST RESULTS			Remarks	
							Pocket Penetrometer, TSF ▲				
							SPT, N-Value ●				
							% Passing No. 200 Sieve ★				
							PL	MC	LL		
							20	40	60	80	
TOPSOIL, lean clay (6 inches thick)	0										
(CL) LEAN CLAY, stiff, brown to tan, moist	0 - 5		█	4 5 7	12						
	5	CL	⊗	10 20 32	52						
CLAYSTONE BEDROCK, hard to very hard, brown, moist	5 - 10		⊗	23 50/5.0"	100+						
	10		⊗								50+
	15		█	18 22 50/6.0"	100+						50+
	20		█	17 23 46	69						

Borehole Terminated at 20.5 Feet.

Project Name: 2019 Capital Improvements Project - City of Casper Project No. 18-085

Project Number: CA18166A **Client:** City of Casper

Date Drilled: 1/4/2019 **Drill Rig:** CME 55 **Borehole Dia.:** 4" SSA

Groundwater Depth: N.E. **Drilled By:** HENDERSON **Logged By:** N. Lewallen



BORING LOG B-81

STRATA BOREHOLE - STRATA.GDT - 1/9/19 10:35 - V:\STRATA - CASPER PROJECTS\A-G\CITY OF CASPER\CA18166A - CASPER 2019 GEOTECH CAPITAL IMPROVEMENTS\ELECTRONIC LOGS\CA18166A B-81 THRU B-86 LOGS.GPJ

USCS Description	Depth (ft)	Symbol	Sample Type	SPT Blows Per 6 Inches	SPT - N	Dry Density (pcf)	TEST RESULTS			Remarks	
							Pocket Penetrometer, TSF ▲				
							SPT, N-Value ●				
							% Passing No. 200 Sieve ★				
							PL	MC	LL		
							20	40	60	80	
TOPSOIL, lean clay (6 inches thick)	0										
(CL) LEAN CLAY, very stiff, gray, moist, trace iron staining	0 - 4.5		CL	3 7 10	17						
CLAYSTONE BEDROCK, hard to very hard, brown to gray, moist, trace iron staining	4.5 - 20.3			15 32 35	67						
	5			21 50/1.0"	100+						
	10			10 23 37	60						
	15			24 42 50/4.0"	100+						
	20										

No petroleum odor based of olfactory only.

Borehole Terminated at 20.3 Feet.

Project Name: 2019 Capital Improvements Project - City of Casper Project No. 18-085

Project Number: CA18166A **Client:** City of Casper

Date Drilled: 1/4/2019 **Drill Rig:** CME 55 **Borehole Dia.:** 4" SSA

Groundwater Depth: N.E. **Drilled By:** HENDERSON **Logged By:** N. Lewallen



**BORING LOG
B-82**

STRATA BOREHOLE - STRATA_GDT - 1/9/19 10:35 - V:\STRATA - CASPER PROJECTS\A-G\CITY OF CASPER\CA18166A - CASPER PROJECTS\2019 GEOTECH CAPITAL IMPROVEMENTS\ELECTRONIC LOGS\CA18166A B-81 THRU B-86 LOGS.GPJ

USCS Description	Depth (ft)	Symbol	Sample Type	SPT Blows Per 6 Inches	SPT - N	Dry Density (pcf)	TEST RESULTS				Remarks
							Pocket Penetrometer, TSF ▲				
							SPT, N-Value ●				
							% Passing No. 200 Sieve ★				
							PL	MC	LL		
0.5	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5			
20	40	60	80								
TOPSOIL, lean clay (6 inches thick)	0										No petroleum odor based of olfactory only.
(CL) LEAN CLAY, brown/gray, moist	0 - 6										
CLAYSTONE BEDROCK, brown to gary, moist, trace iron staining	6 - 15										

Borehole Terminated at 15.0 Feet.

Project Name: 2019 Capital Improvements Project - City of Casper Project No. 18-085

Project Number: CA18166A **Client:** City of Casper

Date Drilled: 1/4/2019 **Drill Rig:** CME 55 **Borehole Dia.:** 4" SSA

Groundwater Depth: N.E. **Drilled By:** HENDERSON **Logged By:** N. Lewallen



BORING LOG B-85

From: Steve Hughes [mailto:shughes@glenrockpetroleum.com]
Sent: Friday, October 11, 2019 7:15 PM
To: Terrence Manning <tmanning@glenrockpetroleum.com>
Cc: Steve Hughes <shughes@glenrockpetroleum.com>
Subject: Regional Impacts PCC September 2019 EERC - ND PDF

Good afternoon!

Glenrock is presenting this document for your serious consideration of a question: "Why doesn't Wyoming have a similar document extolling the virtues of Wyoming being the best place in the United States for Carbon Capture?" The attached PowerPoint presentation was presented at the International Pittsburgh Coal Conference (prepared by EERC; Energy & Environmental Research Center) in September of this year. Glenrock Energy believes this to be an excellent template dealing with the multiple and varied effects of Carbon Capture, Utilization and Storage (CCUS) to an economy such as the State of Wyoming. Glenrock's advocacy, based on initial work that we have completed, supports that the economic case for installations in Wyoming is potentially more compelling than that which was presented in the North Dakota case study. The State of Wyoming is facing significant hardships for communities, for revenue deficiency of counties and state coffers and the specter of much higher electricity prices (anticipated future state) that will have to be embraced if coal as the primary fuel source for electrical generation is abandoned; with the likely side effect that the opportunities for significant EOR growth remain stranded. As attention-worthy as the gloomy view is for a future absent of coal-fueled electricity generation future, the EERC presentation is a reasonable analog for the shining view of a successful CCUS landscape in Wyoming. A strategic economic trajectory that provides huge economic benefits that can be seized if Wyoming acts deftly and assertively to advance wide-spread implementation of CCUS.

In summary, Glenrock believes that a Wyoming-focused study using this EERC format (in conjunction with the yet to be commissioned Wyoming coal-fueled power generating station studies pledged to be completed by the U.S. Department of Energy and The National Energy Technology Laboratory (NETL) {as was done for the Comanche Generating Station}) is imperative. Wyoming stands to gain immensely from the ready-to-assess opportunities that exist within the State for implementing proven post-combustion carbon capture technology [a la Petro Nova], which possesses a TRL-9 certification [Department of Energy] - a technology which, under the Petra Nova installation is also expected to demonstrate commerciality. In the alternative, should there not be a groundswell of State support to develop and publish this form of scientific and economic study, the collective task to promote coal as a near carbon-neutral energy source, preserve coal-fueled power generating station employment and to provide substantial economic benefit to Wyoming will be much more difficult.

Please take a look at the attached presentation and provide any comments to the appropriate influencers that you are connected with to support a path forward for commissioning a similar study in Wyoming. Glenrock stands ready, willing, and able to assist in this effort.

Thank you.
Terrence (Terry) R. Manning
Managing Director, CEO
Glenrock Energy
777 Overland Trail, Suite 208
Casper, Wyoming 82601
1-307-333-6979 (O)
1-307-277-4301 (C)



Energy & Environmental Research Center (EERC)

REGIONAL ECONOMIC IMPACTS OF CARBON CAPTURE, UTILIZATION, AND STORAGE (CCUS)

September 5, 2019

Thirty-Sixth Annual International Pittsburgh Coal Conference

Pittsburgh, PA

Joshua Stanislawski, Bruce Folkedahl, Melanie Jensen, and Wes Peck

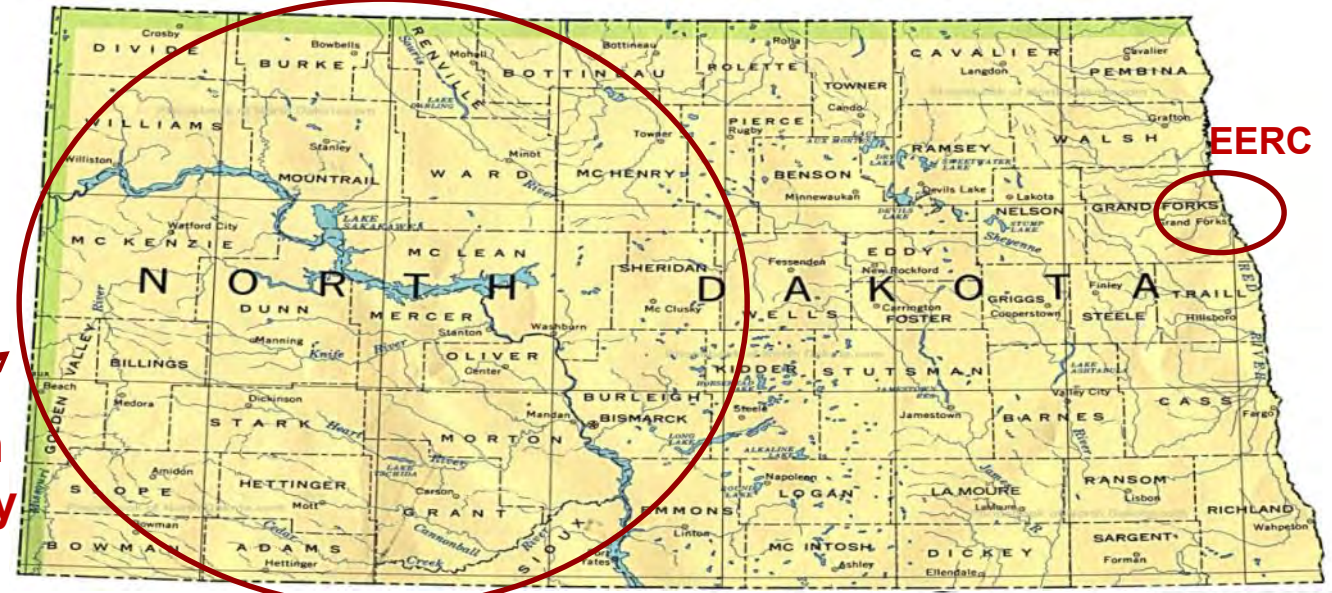
Energy & Environmental Research Center

Dean Bangsund

North Dakota State University

ENERGY & ENVIRONMENTAL RESEARCH CENTER (EERC)

- Nonprofit branch of the University of North Dakota focused on applied research and energy and environmental solutions.
- More than 254,000 square feet of state-of-the-art laboratory, demonstration, and office space.



**Heart of North
Dakota Energy
Industry**

REGIONAL IMPACTS OF CCUS – OVERVIEW

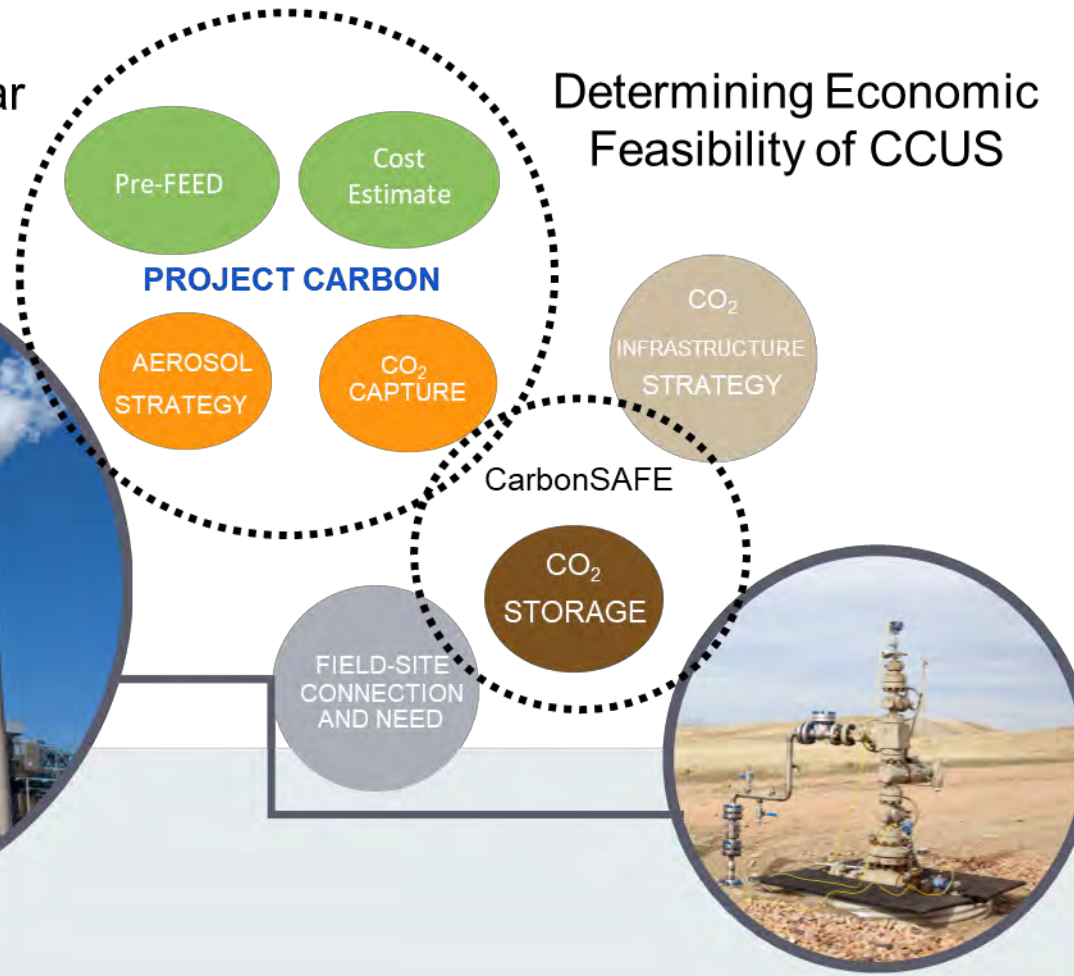
- The regional economic impacts of carbon capture, utilization, and storage (CCUS) technology deployment can have substantial positive effects on regional economies and state and local tax revenue.
- The lignite industry in North Dakota currently supports approximately 14,000 jobs in the state.
- Use of CO₂ in conventional oil fields will boost productivity of existing assets in North Dakota.
- This study evaluates a potential scenario for wide-scale CCUS implementation in North Dakota and the potential impact to the state's economy.



OVERVIEW OF CCUS STUDIES AT THE EERC

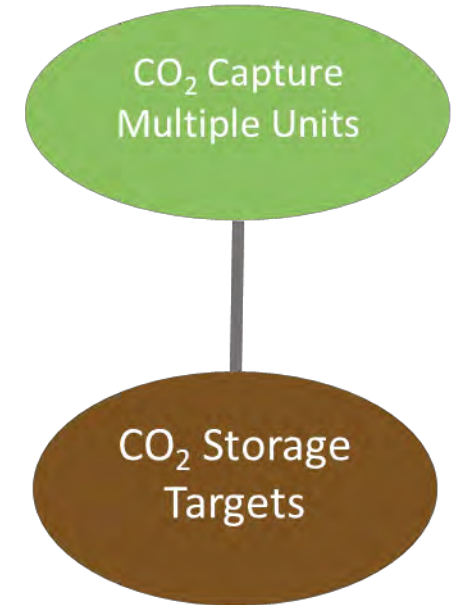
PROJECT TUNDRA

Evaluating a Specific Near Term Opportunity



REGIONAL IMPACTS

Evaluating Potential Future Statewide CCUS Scenarios



Determining Impacts to the State Including Job Creation and Tax Revenue

REGIONAL IMPACTS CASE STUDY

If the largest coal-fired power plants in North Dakota captured 90% of its CO₂ and targeted near-term enhanced oil recovery (EOR) opportunities, what would be the economic impact to the state?

STUDY FOCUS

This study intends to:

- Provide a picture of the economic impact of carbon capture and EOR in North Dakota.
- Develop high-level cost estimates for construction and operation.
- Use economic impact models to estimate *job creation and revenue to the state*.



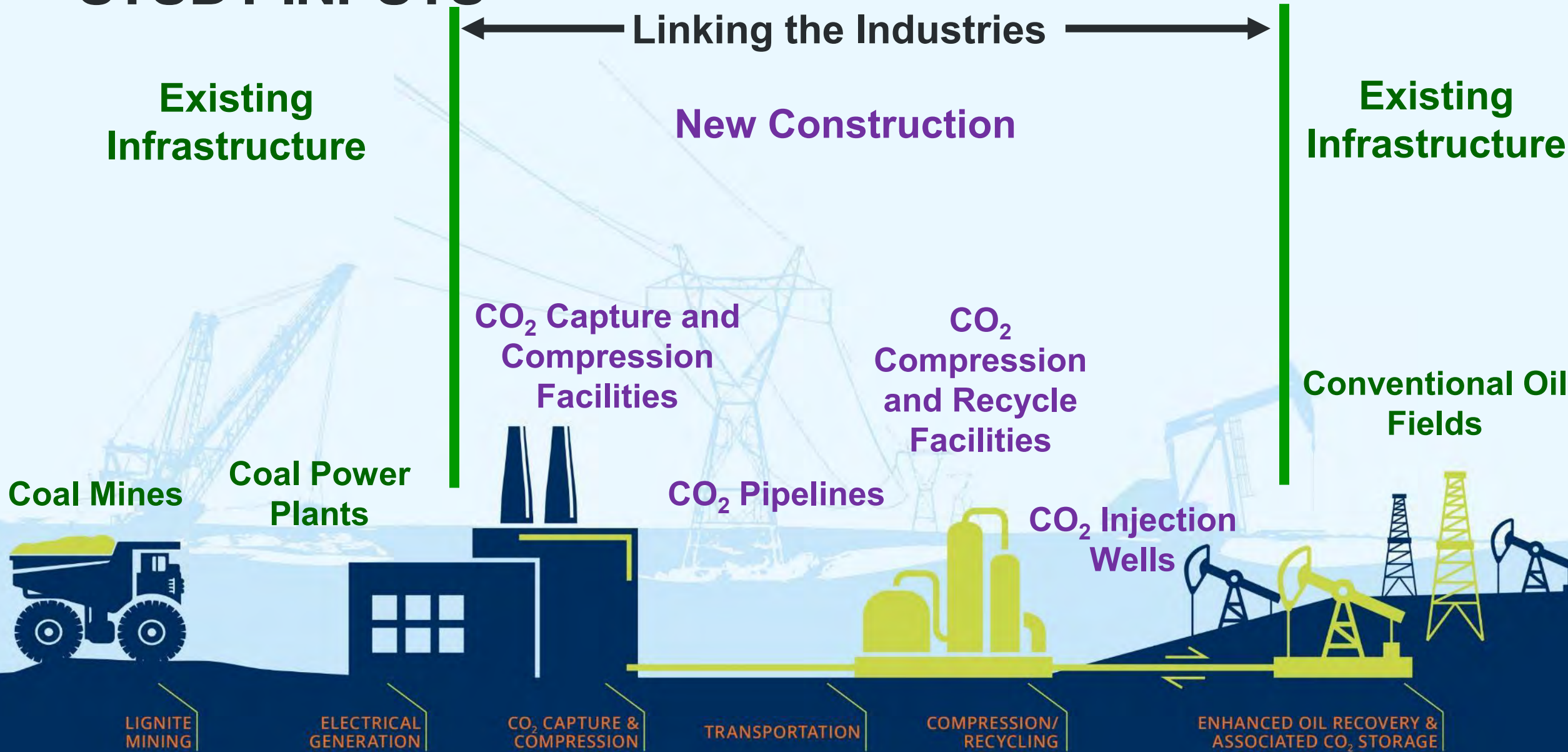
Outside the scope of the study are:

- Economic decisions for carbon capture implementation at each plant.
- Economic decisions for pipelines and oil fields.
- Specific technology evaluations.



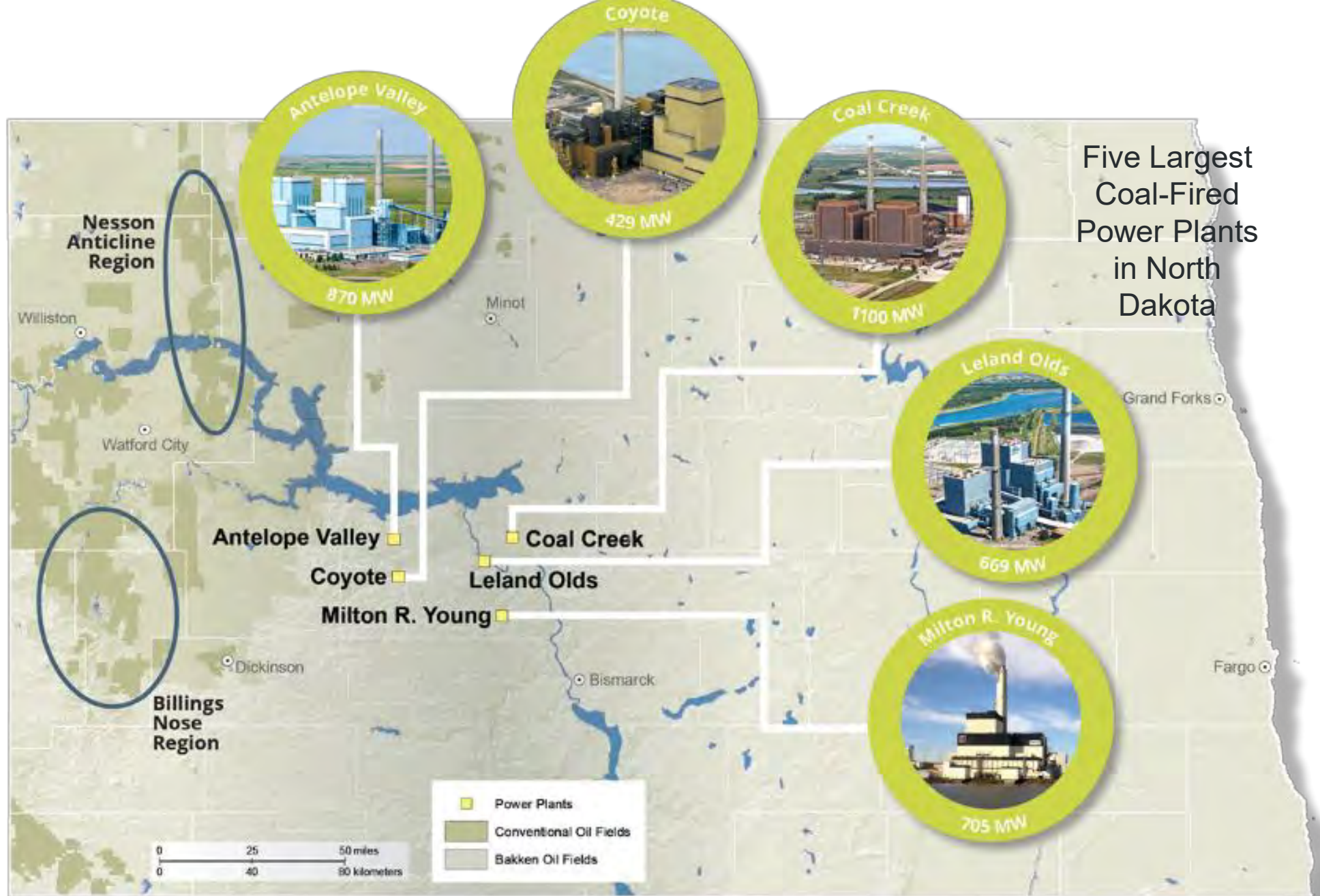
Note: Project Tundra seeks to answer these questions.

STUDY INPUTS



STUDY SCOPE

Circled areas represent 270 million barrels of potential incremental oil recovery through EOR.



Five Largest Coal-Fired Power Plants in North Dakota

CONVENTIONAL VS. BAKKEN

Conventional – This Study

- Total CO₂ production = 26 million tonnes/year
- Oilfield CO₂ demand (circled areas) = 5 million tonnes/year
- Percentage of CO₂ used for EOR = 19%
- Incremental oil production = 270,000,000 barrels
- Full potential for oilfield demand in North Dakota = 13 million tonnes/year
- Full potential for incremental oil production = 1,000,000,000 barrels

Bakken/Three Forks – The Future!

- Oilfield CO₂ demand = 2–3.2 billion tons
- Potential incremental oil production = 4,000,000,000–7,000,000,000....or more!
- Based on North Dakota Industrial Commission (NDIC) OOIP estimates



ECONOMIC IMPACT ANALYSIS

Induced Effects

(purchased by employees)

- Food
- Shelter
- Transportation
- Medical
- Retail
- Apparel

Direct Impacts

- Construction workers
- Plant operations
- Oilfield drilling
- Oilfield operations
- Pipeline workers

Indirect Effects

(purchased by companies)

- Goods/services
- Equipment
- Utilities
- Fuel
- Insurance

LIGNITE
MINING

ELECTRICAL
GENERATION

CO₂ CAPTURE &
COMPRESSION

TRANSPORTATION

COMPRESSION/
RECYCLING

ENHANCED OIL RECOVERY &
ASSOCIATED CO₂ STORAGE

LIGNITE INDUSTRY IMPACTS TODAY

- Studies released every 2 years by North Dakota State University (NDSU)¹ highlight the economic impact the lignite industry has on the state.
- Approximately \$5.7 billion in business activity and ~14,000 total jobs.

Total Business Activity
\$5,734,000,000

Direct Jobs
3820

Secondary Jobs
10,200
(indirect + induced)

¹Bangsund, D.A and N.M. Hodur. 2018. *North Dakota Lignite Energy Industry's Contribution to the State Economy in 2017*; Agribusiness and Applied Economics, NDSU (report forthcoming).

IMpact Analysis for PLANning (IMPLAN)

- The EERC used commercially available economic impact-modeling software to estimate overall economic impacts:
 - Based on input–output methodology
 - Includes government transfers (e.g., social security payments)
 - Allows customization
 - State model disaggregated into 536 sectors



KEY SCENARIO ASSUMPTIONS

- 90% carbon capture from the five largest plants in North Dakota
- Only conventional fields (no Bakken/Three Forks...yet)
- CO₂ produced beyond oilfield demand stored geologically
- \$60/barrel oil price
- Capture Plant
 - Auxiliary boiler used to produce steam for the capture unit
 - Baseline solvent (MEA)
- Pipeline
 - Trunk lines developed to transport CO₂ from the plants to the oil fields
- Oil Fields
 - Vertical wells at 80-acre spacing and a five-spot pattern
 - Recovery factor = 13.5% OOIP



EXISTING INCENTIVES FOR CO₂-BASED EOR

45Q

- Projects beginning construction before January 1, 2024, can claim credits for 12 years after operations begin.
- Tax credits claimed by the taxpayer capturing the emissions or transferred to operators of CO₂ EOR projects.
- Tax credit for CO₂ stored in a qualified EOR project is \$15.29/tonne; increases annually to \$35/tonne in 2026.

- Coal conversion tax: tax reduction with CO₂ capture (up to 50%)

- No sales tax on capture-related infrastructure
- No sales tax on CO₂ sold for EOR

- No sales tax on construction of pipeline
- Property tax-exempt for 10 years (equipment)

- No sales tax on CO₂ EOR infrastructure
- 0% extraction tax for 10 years for tertiary incremental recovery
- Production tax still applies

LIGNITE MINING

ELECTRICAL GENERATION

CO₂ CAPTURE & COMPRESSION

TRANSPORTATION

COMPRESSION/
RECYCLING

ENHANCED OIL RECOVERY &
ASSOCIATED CO₂ STORAGE

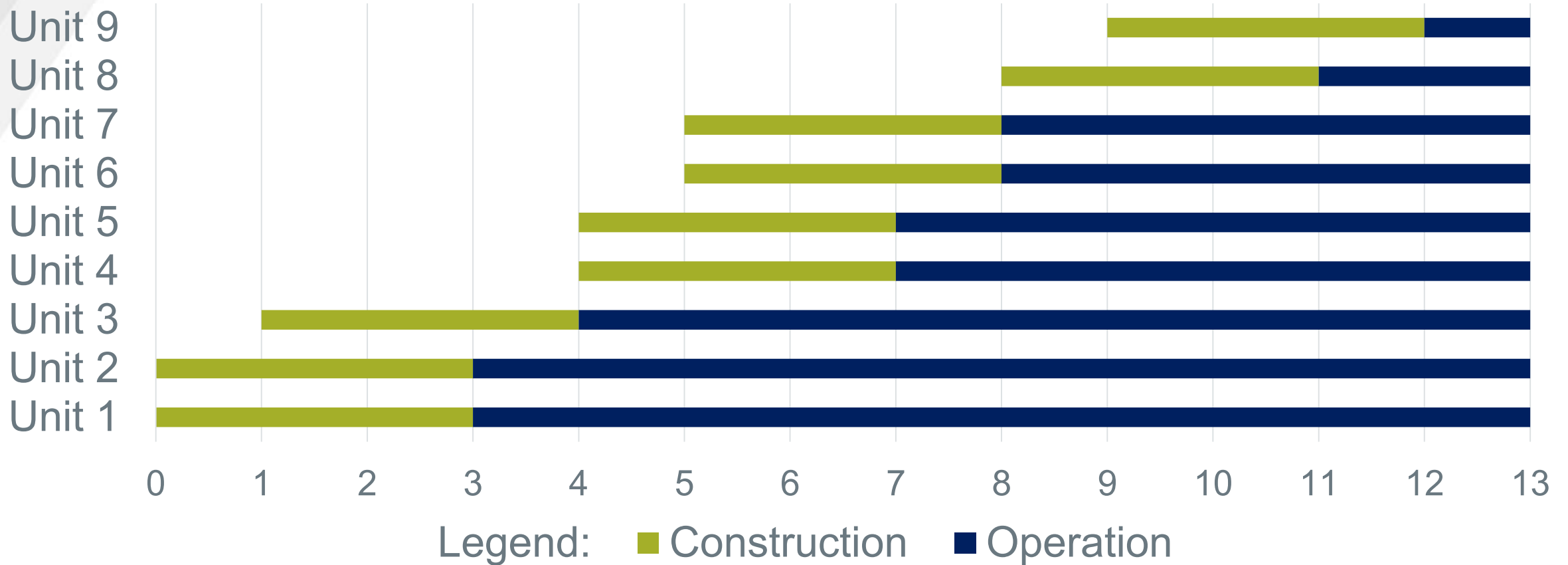
EVALUATED 9 UNITS

Plant/Unit	Nameplate Capacity, MW _{net}	CO ₂ Emissions, MMtons/yr
Unit 1	435	3.35
Unit 2	435	2.96
Unit 3	550	4.85
Unit 4	550	4.76
Unit 5	429	3.20
Unit 6	222	1.50
Unit 7	447	3.04
Unit 8	250	1.97
Unit 9	455	3.30
Totals	3773	28.9



IECM Model Produced by Carnegie Mellon University

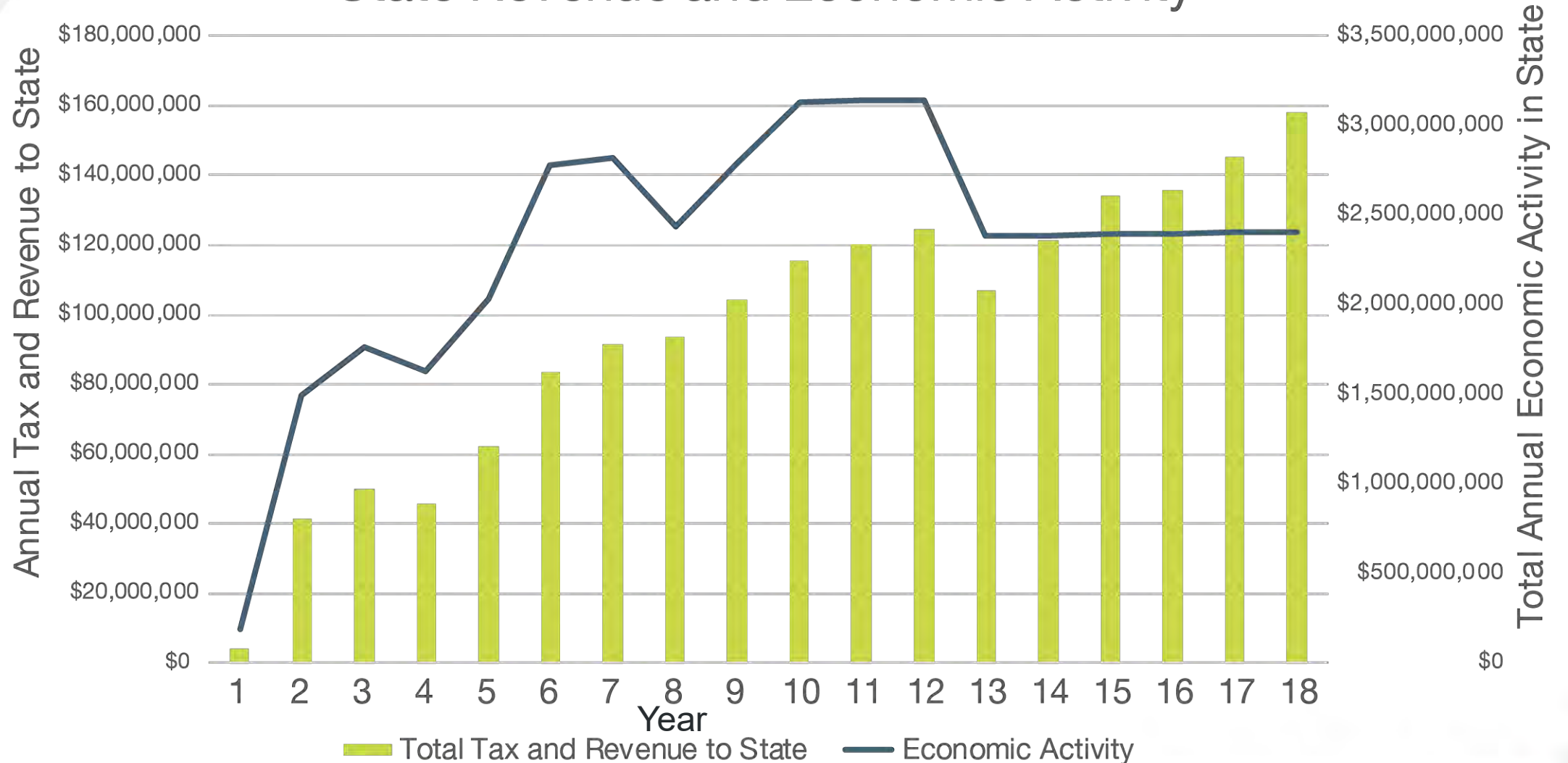
Build Plan for CO₂ Capture Plants



Year

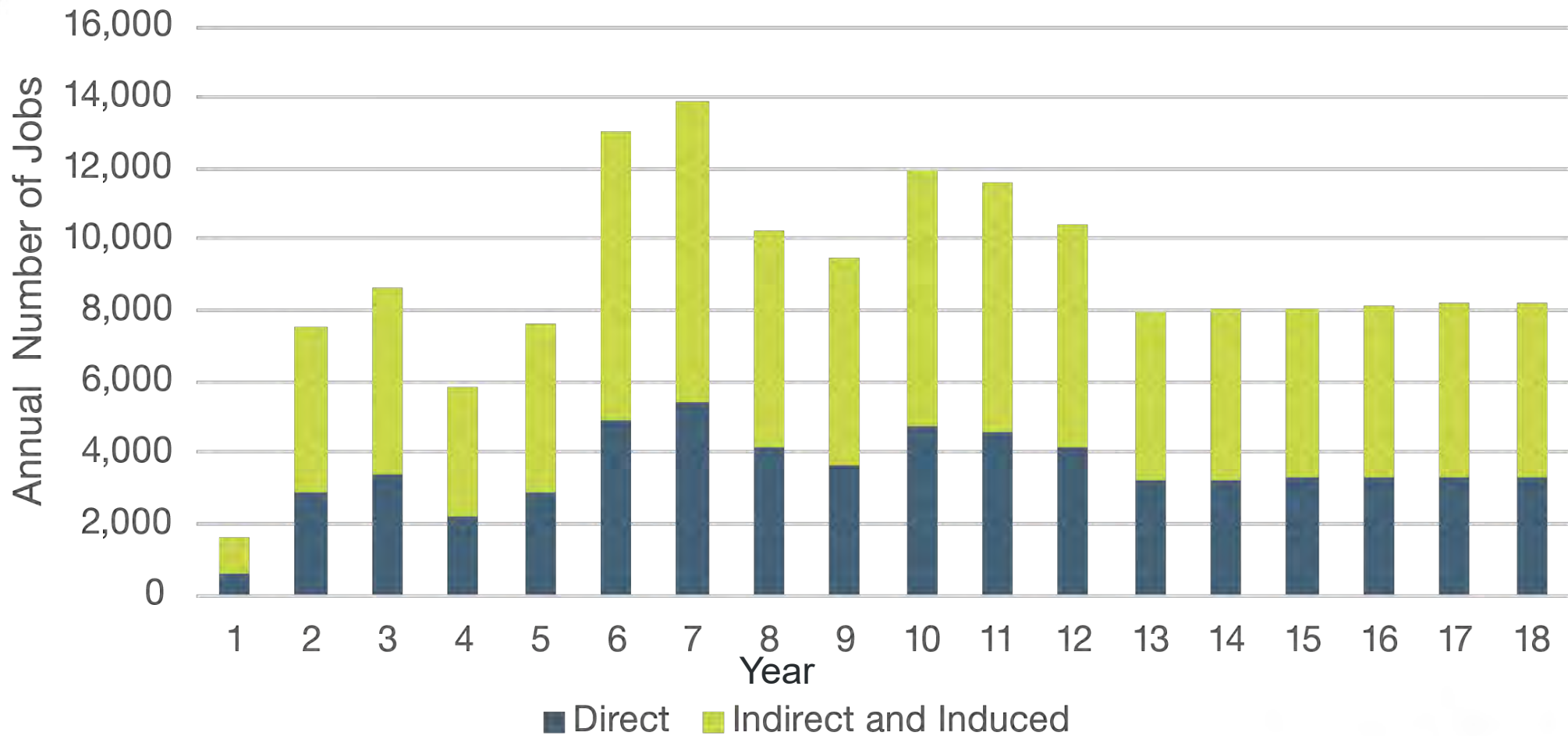
CO₂ CAPTURE AND EOR STATE TAX AND REVENUE

State Revenue and Economic Activity



TOTAL JOB CREATION IN SCENARIO 1

Annual Jobs from CO₂ EOR



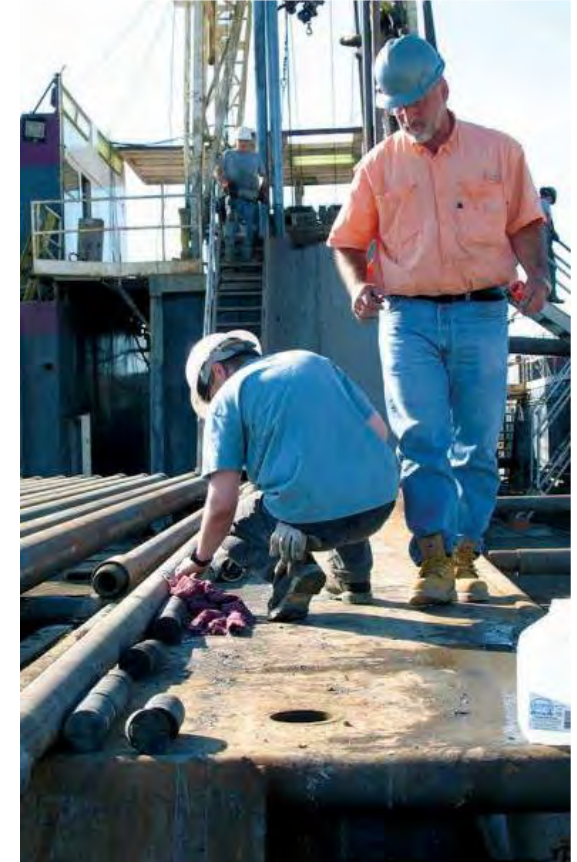
SCENARIO SUMMARY

- Carbon capture and EOR operations have the potential to significantly boost the economy in North Dakota.

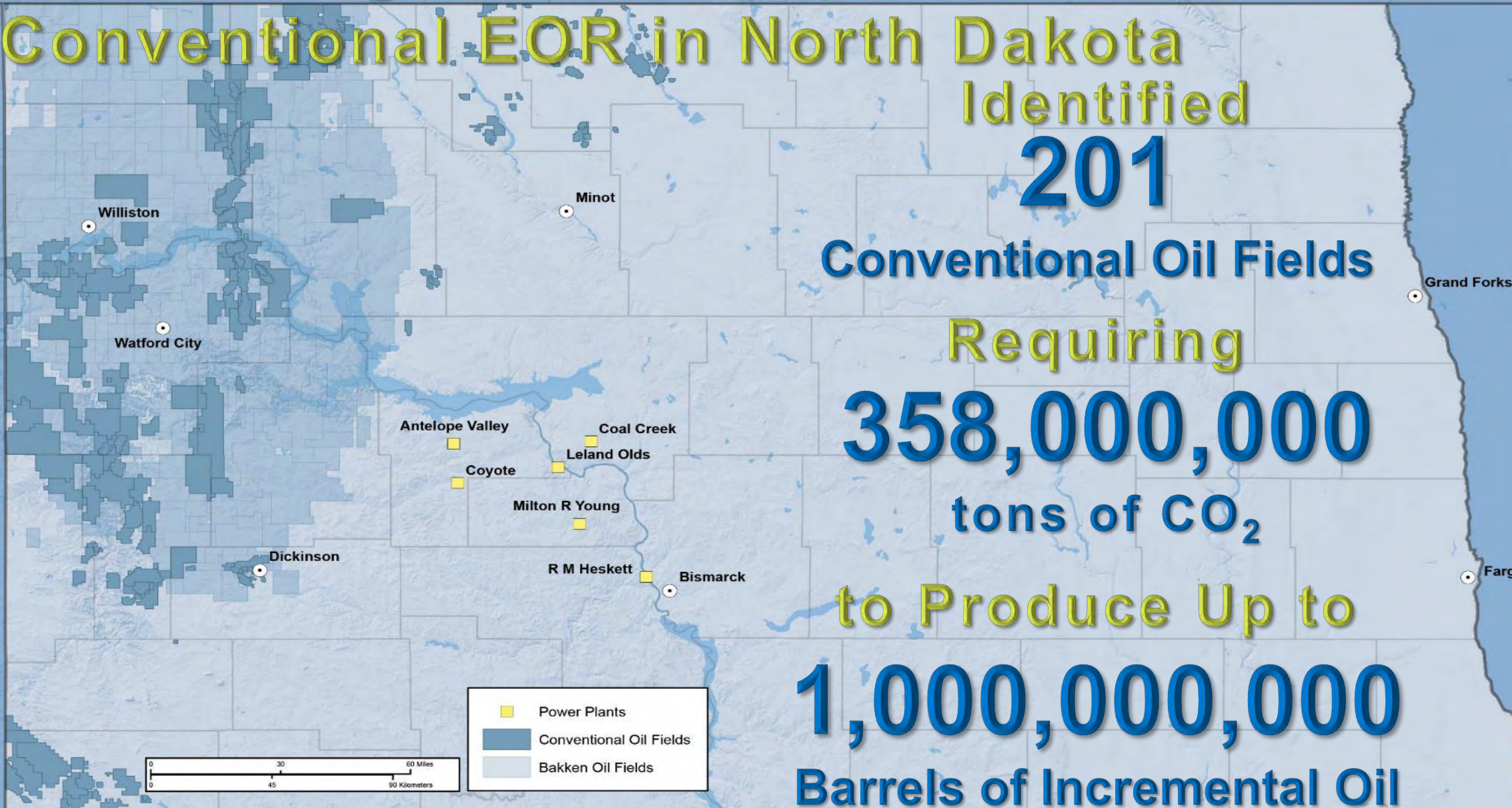
Total Annual Economic Activity
\$2,500,000,000

Annual Taxes and Revenue
>\$140,000,000

Annual Jobs
8000



Unlocking the Full Potential
of Conventional EOR in North Dakota
Identified
201
Conventional Oil Fields
Requiring
358,000,000
tons of CO₂
to Produce Up to
1,000,000,000
Barrels of Incremental Oil



FULL POTENTIAL FOR CONVENTIONAL EOR

- If additional conventional oil fields were added to the study, up to 1 billion barrels of additional oil recovery would be possible.
- Estimating the additional severance taxes and royalties collected on EOR barrels of oil at \$65/barrel, this could add **\$300,000,000/year** to annual state revenue.
- Over 30 years, this could result in **\$>45 billion** in economic impact and **15,000** long-term jobs per year.



CONCLUSIONS

- The lignite industry has a significant economic impact on the state of North Dakota.
- Carbon capture will link the lignite industry to the oil industry, enhancing potential economic output for each sector.
- Working together, we can unlock a new opportunity for the state.



DOE DISCLAIMER

Acknowledgment

This material is based upon work supported by the U.S. Department of Energy (DOE) National Energy Technology Laboratory.

Disclaimer

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- (B) Assumes any liabilities with respect to the use of, or for damages resulting from the use of, any information, apparatus, method, or process disclosed in this report.

Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the North Dakota Industrial Commission. The views and opinions of authors expressed herein do not necessarily state or reflect those of the North Dakota Industrial Commission.



Joshua J. Stanislawski
Director of Energy Systems Development
jstanislawski@undeerc.org
701.777.5087 (phone)

**Energy & Environmental
Research Center**
University of North Dakota
15 North 23rd Street, Stop 9018
Grand Forks, ND 58202-9018

www.undeerc.org
701.777.5000 (phone)
701.777.5181 (fax)

A wide-angle photograph of a university campus at sunset. The sun is low on the horizon, casting a warm glow over the scene. In the foreground, there are large trees with some yellowing leaves. In the background, there are several large, multi-story brick buildings, likely university halls or administrative buildings. A parking lot with several cars is visible in the middle ground.

THANK YOU

Critical Challenges. Practical Solutions.



COMMUNITY DEVELOPMENT
DEPARTMENT

CITY OF CASPER

200 North David Street
Casper, WY 82601-1862
Phone: (307) 235-8241
Fax: (307) 235-8362
www.casperwy.gov

October 28, 2019

JPMORGAN CHASE BANK, N.A.
C/O JP MORGAN TREASURY SERVICES
10420 HIGHLAND MANOR DRIVE, 4TH FLOOR
TAMPA, FLORIDA, 33610

Sent via mail and email:

Certified Mail, Return Receipt Requested No.: 7017 2400 0000 3157 8010

FEDEX No. 780569082724

Regular, 1st class mail

GTS.CLIENT.SERVICES@JPMCHASE.COM

RE: *Request to Disburse the Funds from the Irrevocable Standby Letter of Credit, Reference No. NUSCGS005451 from JPMorgan Chase Bank, N.A., to the City of Casper, Wyoming*

ATTENTION: STANDBY LETTER OF CREDIT DEPARTMENT

Dear Sir or Madam,

We hereby certify that the funds drawn under the above-referenced letter of credit issued by JPMorgan Chase Bank, N.A., are due by reason of Wal-Mart Inc.'s failure to complete landscaping repairs, for store No. 3778 in Casper, Wyoming, and that at least ten (10) business days in advance of the presentation of the sight draft for payment, the City of Casper, Wyoming, has provided to Wal-Mart, by courier service or certified mail, return receipt requested, notice of the City of Casper's intention to draw funds on this letter of credit. Wal-Mart failed to complete the items described on Exhibit A, attached hereto. Also attached as Exhibit B is the original of this letter of credit.

The City of Casper formally requests that JPMorgan Chase Bank, N.A., release all withheld funds under the letter of credit to the City of Casper.

Should you have any question, please call me at 307-235-8224.

Sincerely,

J. Carter Napier
City Manager

cc: John Henley, City Attorney
Wallace Trembath, Assistant City Attorney
Elizabeth Becher, Community Development Director
Craig Collins, City Planner
Wal-Mart, Inc.



COMMUNITY DEVELOPMENT
DEPARTMENT

CITY OF CASPER

200 North David Street
Casper, WY 82601-1862

Phone: (307) 235-8241

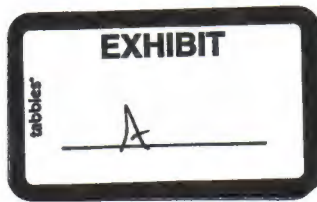
Fax: (307) 235-8362

www.casperwy.gov

Enclosures: (1) Exhibit A – Items Wal-Mart failed to complete.

(2) Exhibit B– The original, *Irrevocable Standby Letter of Credit Reference No. NUSCGS005451*
from *JPMorgan Chase Bank, N.A*

Cover Page for Exhibit A



September 11th, 2019

Wal-Mart Site Plan Deficiencies:

- Repair and update sprinkler system currently installed (status of the functionality is currently in question and if the system is even intact).
 - Irrigation system currently nonfunctional, and not in operation for the entire property, with no water getting to any of the property at this time.

- Hydro seed/sod installation for required Site Plan square footage for organic material.
 - Property currently has no living or planted grass material.

- Removal of dead and dying evergreen trees on the property and replace with new/living ones.

- Removal of dead and dying trees, replacing with new and living ones.
 - On 9-11-19, current count of NEW trees planted by Drake's are a total of 9 new trees/saplings only (those trees/saplings appear to be surviving at this time).

- Prune and trim existing living trees that are overgrown and pose a safety issue to the public.

- Removal of dead and dying ground cover shrubs and hedges on the property.

- Removal of damaged, bent, and uprooted metal edging and replace edging.

- Apply new river rock to islands and shrub areas on the property and removal of existing weeds prevalent throughout the islands.

Cover Page for Exhibit B



JPMORGAN CHASE BANK, N.A.
GLOBAL TRADE SERVICES
131 SOUTH DEARBORN, 5th FLOOR
MAIL CODE: IL1-0236
CHICAGO, IL 60603-5506
SWIFT: CHASUS33

DATE : 19 Nov 2018

IRREVOCABLE STANDBY LETTER OF CREDIT REFERENCE NO.: NUSCGS005451

TO: CITY OF CASPER
ATTN: CRAIG COLLINS
200 N. DAVID ST
CASPER, WY 82601

DEAR SIR/MADAM,

WE HEREBY ISSUE OUR IRREVOCABLE STANDBY LETTER OF CREDIT NO. NUSCGS005451 ON BEHALF OF WAL-MART STORES, INC ATTN: CONTRACTS ADMIN. DEPT. 8974 2001 SE 10TH ST BENTONVILLE, AR 72716-0550 FOR THE ACCOUNT OF WALMART, INC.

BENEFICIARY	:	CITY OF CASPER ATTN: CRAIG COLLINS 200 N. DAVID ST CASPER, WY 82601
ACCOUNT PARTY	:	WALMART, INC ATTN: CONTACTS ADMIN. DEPT. 8974 2001 SE 10TH ST BENTONVILLE, AR 72716-0550
DATE OF EXPIRY	:	07-NOV-2019
PLACE OF EXPIRY	:	OUR COUNTER
AMOUNT	:	USD 201,482.38
APPLICABLE RULE	:	ISP LATEST VERSION

WE HEREBY ESTABLISH OUR IRREVOCABLE STANDBY LETTER OF CREDIT NO. NUSCGS005451 AT THE REQUEST OF WAL-MART STORES, INC. AND FOR THE ACCOUNT OF WALMART, INC. (THE "ACCOUNT PARTY") IN YOUR FAVOR, AS BENEFICIARY, UP TO THE AGGREGATE SUM OF TWO HUNDRED ONE THOUSAND FOUR HUNDRED EIGHTY-TWO AND 38/100 UNITED STATES DOLLARS ONLY (USD201,482.38), EXPIRING NOVEMBER 7, 2019. FUNDS UNDER THIS LETTER OF CREDIT ARE AVAILABLE BY PAYMENT AGAINST YOUR DRAFT(S) DRAWN ON JPMORGAN CHASE BANK, N.A., AT SIGHT ACCOMPANIED BY:

1. A STATEMENT DATED AND SIGNED BY AN AUTHORIZED OFFICIAL OF THE BENEFICIARY, SIGNING AS SUCH AND SWORN TO BEFORE A NOTARY PUBLIC STATING THAT:

"WE HEREBY CERTIFY THAT THE FUNDS DRAWN UNDER LETTER OF CREDIT NO. NUSCGS005451 ISSUED BY JPMORGAN CHASE BANK, N.A. ARE DUE BY REASON OF ACCOUNT PARTY'S FAILURE TO COMPLETE LANDSCAPING REPAIRS, FOR STORE NO. 3778 IN CASPER, WYOMING AND THAT AT LEAST TEN (10) BUSINESS DAYS IN ADVANCE OF THE PRESENTATION OF THE SIGHT DRAFT FOR PAYMENT, THE BENEFICIARY HAS PROVIDED TO THE ACCOUNT PARTY, BY COURIER SERVICE OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED, NOTICE OF THE BENEFICIARY'S INTENTION TO DRAW FUNDS ON THIS LETTER OF CREDIT. ACCOUNT PARTY FAILED TO COMPLETE THE FOLLOWING: (LIST WHAT ACCOUNT PARTY FAILED TO COMPLETE)."

AND

2. THE ORIGINAL OF THIS LETTER OF CREDIT AND ALL AMENDMENTS
THERE TO, IF ANY.

SPECIAL CONDITIONS:

PARTIAL DRAWINGS ARE ACCEPTABLE.

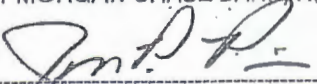
DRAFTS DRAWN UNDER THIS LETTER OF CREDIT MUST BE MARKED "DRAWN
UNDER IRREVOCABLE STANDBY LETTER OF CREDIT NO. NUSCGS005451
ISSUED BY JPMORGAN CHASE BANK, N.A."

PLEASE MAIL ALL DRAWINGS AND CORRESPONDENCE IN CONNECTION WITH
THIS STANDBY LETTER OF CREDIT, AT OUR OFFICE, JPMORGAN CHASE
BANK, N.A. C/O JPMORGAN TREASURY SERVICES, 10420 HIGHLAND MANOR
DRIVE, 4TH FLOOR, TAMPA, FLORIDA 33610 ATTN: STANDBY LETTER OF
CREDIT DEPT, BEING SURE TO REFERENCE THE ABOVE MENTIONED LETTER
OF CREDIT NUMBER.

THIS LETTER OF CREDIT SHALL BE GOVERNED BY AND CONSTRUED IN
ACCORDANCE WITH THE LAWS OF THE STATE OF WYOMING WITHOUT
REGARD TO PRINCIPLES OR CONFLICT OF LAWS.

UNLESS OTHERWISE EXPRESSLY STATED HEREIN, THIS LETTER OF CREDIT
IS SUBJECT TO THE INTERNATIONAL STANDBY PRACTICES 1998 (ISP98),
INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 590.

YOURS FAITHFULLY,
JPMORGAN CHASE BANK, N.A.



AUTHORIZED SIGNATURE

ALL INQUIRIES REGARDING THIS TRANSACTION MAY BE DIRECTED TO OUR
CLIENT SERVICE GROUP AT THE FOLLOWING TELEPHONE NUMBER OR EMAIL
ADDRESS QUOTING OUR REFERENCE NUSCGS005451. TELEPHONE NUMBER:
1-800-634-1969, EMAIL ADDRESS: GTS.CLIENT.SERVICES(AT)JPMCHASE.
COM.



Address: 364 CIRCLE DRIVE
CASPER
WY 82601
Location: CPRA
Device ID: -BTC02
Transaction: 940245940184

FedEx Express Saver

730569082724 0.1 lbs. (S) 25.16
Declared Value 0

Recipient Address:

JP Morgan CHASE BANK
JP Morgan CHASE BANK
10420 HIGHLAND MANOR DR
FL 4TH
TAMPA, FL 33610
8134325353

Scheduled Delivery Date 10/31/2019

Pricing option:
STANDARD RATE

Package Information:
FedEx Envelope

Shipment subtotal: \$25.16

Total Due: \$25.16

Cash: \$30.00

Change Due: \$4.84

M = Weight entered manually
S = Weight read from scale
T = Taxable item

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1.800.463.3339

Oct 28, 2019 3:41:16 PM

From: Justin Schilling [mailto:jschilling@wyomuni.org]

Sent: Thursday, October 31, 2019 10:34 AM

Subject: Latest CREG Report and Your Municipality

Good Morning WAM!

By now you've probably heard about the gloomy outlook projected in the Consensus Revenue Estimating Group's (CREG) October report that was delivered to the Joint Appropriations Interim Committee Tuesday morning in Riverton.

Good news first – revenues are beating previous forecast expectations. End of biennium surplus in the General Fund is expected to exceed \$61 million, while the School Foundation Program Account will finish with an estimated \$55.3 million windfall. This unanticipated bounty is credited mostly to large pipeline construction projects, robust retail sales and online sales and use tax generated by newly enacted legislation. Also positive was a reported \$180.4 million increase (97.7%) in investment income from the Permanent Wyoming Mineral Trust Fund in fiscal year 2019.

While all this good news was noteworthy, many were quick to temper their excitement. The large influx of cash coming in due to pipeline construction will be relatively short-lived, as those projects move towards completion. Also, as anyone who has investments knows, the stock market is cyclical, and a slowing U.S. economy could have devastating effects on Wyoming's investment portfolio.

The bigger issue is of course increased uncertainty and continued decline in the state's coal business. Forecasters expect a 10% to 15% decrease in mineral severance tax revenues from 2020 through 2024 according Wyoming State Economist Dr. Wenlin Liu.

Those concerns, coupled with volatility and relatively low prices for oil and natural gas, has the CREG predicting a \$185.4 million drop in state revenues over the next three years, all while the Department of Education, WYDOT and others are already showing budget shortfalls in the hundreds of millions.

Governor Gordon may have put the realities of the situation in the best focus in his news release about the report.

"Wyoming is accustomed to boom/bust cycles – what economists like to call 'market cycles,'" Gordon said in the release. "But this time, I believe we may be experiencing a more fundamental change that will affect how well we can fund government services going forward." So, what does that mean for you and your municipality?

In the short term, while these numbers are sobering, they're actually slightly better than expected. The legislature will undoubtedly have tough decisions to make over the next several biennium budgets, and the work of diversifying Wyoming's economy becomes more and more crucial with each passing year. There will certainly be challenges and we will need to stay vigilant in our defense of what we have now (e.g. direct distribution) while continuing in our efforts to carve out a justifiably larger piece of the pie.

There may be some positive side effects though. As we continue to advocate for more freedom in generating revenue for ourselves this session with legislation that would solidify municipal budgets by making the fifth penny permanent and adding a seventh penny municipal option, we may find a legislature more open to new alternative revenue streams.

It's going to be critical though that we keep taking ideas to the capitol, and that we speak with one voice. That the cities speak up and speak out in defense of our towns and vice versa when legislation stands to harm one group or another. WAM can be as influential as any advocacy organization in the state, but that influence, and power is only going to be as strong as the ties that bind us. So, keep up the great work you do making your communities the ever-improving places that they are and we'll keep fighting every day on your behalf and by your side to keep Wyoming's cities and towns thriving.

Keep the faith!

Justin Schilling

Member Services Manager

Wyoming Association of Municipalities

From: Justin Schilling [mailto:jschilling@wyomuni.org]

Sent: Friday, November 1, 2019 9:45 AM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Word from WAM - WAM Winter Conference, Garbage Truck Auction, WAM/WCCA Energy Lease Program



Wyoming
Association of
Municipalities
Building Strong Communities

Word from WAM!

A Weekly Message

**2020 WAM Winter Conference Registration
Now Open!**



The 2020 WAM Winter Conference is scheduled at the beautiful Little America Hotel and Resort in Cheyenne, February 26-28, 2020. Online registration, as well as links to host lodging, for this exciting event is now open at the link below. This year's event will feature a myriad of excellent educational and networking opportunities, chances to interact with the legislature, and to meet fellow municipal leaders and officials from

across the state. Fun social events centered around an exciting casino theme will play out throughout the event, starting with a Las Vegas style casino night where everyone will be invited to try their luck at the blackjack, poker, roulette and craps tables for a chance to win fantastic prizes.

For more information or to register, please [click here.](#)

Town of Clearmont Auctioning a Garbage Truck

The Town of Clearmont is currently running an online auction for a 2007 GMC garbage truck. For more information or to bid please [click here.](#)

2020 Wyoming Community Grants Program

Grants of up to \$10,000
Available From Program
Sponsored by Wyoming
Community Gas



Wyoming Community Gas has opened the application window for the 2020 Wyoming Community Grant Program.

Applicants can request grant amounts up to \$10,000 for their project. The grants are awarded to programs and projects that enhance quality of life in Wyoming Choice Gas program service areas, with an emphasis on arts, culture and community improvement.

Wyoming cities and towns, as well as 501(c)(3) and 501(c)(6) non-profits may apply.

If you have any questions, please call Natalie Flood at 888-527-0003.

For the grant rules and guidelines [click here.](#)

For the grant request form [click here.](#)

Kemmerer Wins Federal Grant Funding to Drive Economic Diversification

CHEYENNE, Wyo. - Gov. Mark Gordon is pleased to announce that the U.S. Economic Development Administration has awarded the City of Kemmerer \$138,950 in grant funding to support redevelopment and revitalization.

The grant will pay half the cost of developing a detailed economic diversification strategy and hiring an impact manager for a two-year period to implement the plan. It will help Kemmerer and Lincoln County prepare, strengthen, and diversify its economy in anticipation of the likely upcoming retirement of the Naughton #1 and #2 coal-fired power plants.

"Our focus is on the workers and communities that will be impacted by these announced closures," Governor Mark Gordon said. "I'm glad to see that the community is taking a proactive role in charting its future."

Kemmerer partnered with Rocky Mountain Power, the Wyoming Business Council, the South Lincoln Economic Development Corporation, the Lincoln County Economic Development Joint Powers Board and Lincoln County to provide the match for the grant.

"It's crucial to have close partnerships with private industry, the county and the state as we move Kemmerer toward some really successful ventures," said Mayor Anthony Tomassi. "We have a really good team."

The diversification study will explore target industries, tourism opportunities and quality of life initiatives to identify specific tasks and achievable goals for Kemmerer to pursue. After the study is complete, Kemmerer will hire an impact manager to carry out the plan.

"The lack of such a position in the past has been one of the biggest reasons our past efforts did not make the progress toward economic diversification we had hoped for," Tomassi said.

Kemmerer's diversification strategy will focus on value-added markets and development for natural resources, manufacturing processes for value-added projects, training and apprenticeships, tourism and entrepreneurial development, and infrastructure improvement.



**EPA Brownfields Loan and Grant
Application Window Now Open**

Partners in Brownfields reuse-

Greetings! I'm excited to announce that the U.S. EPA is now accepting applications for ~\$50 million in fiscal year 2020 Brownfields Assessment, Revolving Loan Fund and Cleanup grants- application deadline is December 3. The grant guidelines and other related helpful documents can be viewed here:

<https://www.epa.gov/brownfields/fy-2020-assessment-revolving-loan-fund-and-cleanup-grant-application-resources>



The EPA will host a training webinar on October 24, 2019 at 2pm (EST) / 12pm (MST). Potential applicants are encouraged to participate in this session and can do so by joining at <https://epawebconferencing.acms.com/fy20arc/> and/or dial into the audio conference line at 1-866-299-3188/ access code: 202-566-1817. No registration is required. If you miss the webinar, it will be recorded and posted on the above website.

Danny Heffernan
Brownfields & Redevelopment Branch
U.S. Environmental Protection Agency - Region 8
Denver, CO
303-312-7074

WAM-WCCA Energy Lease Program Request for Proposals

Up to \$100,000 in Zero Interest Leases Available for Energy Efficiency Projects in Your Town

The WAM-WCCA Joint Oversight Board will have nearly \$450,000 available to lend this year. Applications are due into WAM by no later than December 13th, so don't delay.

For more information and the application please [click here](#).

If you have any questions, please contact Earla at 307-632-0398, or via e-mail by [clicking here](#).



One Call of Wyoming

Proudly supporting
Wyoming's
cities and towns

tel: 307.632.0398 | fax: 307.632.1942 | www.wyomuni.org